

No. 23-2/MYAS/MDSD/2018
Government of India
Ministry of Youth Affairs and Sports
Department of Sports
Mission Directorate – Sports Development

03rd February, 2021

Subject: Engagement of Consultant on contract basis in the Mission Directorate-Sports Development, Department of Sports, Ministry of Youth Affairs and Sports -Reg.

Mission Directorate-Sports Development, Department of Sports, Ministry of Youth Affairs and Sports, for and on behalf of the President of India, invites applications for engagement of consultant on contract basis initially for a period of one year extendable annually depending upon performance of the concerned individual.

2. Job Description:

S.No.	Functional Area	Job Description
1.	a. Implementation of Ek Bharat Shrestha Bharat (EBSB) Programme of the Department of Sports. b. Implementation of various activities under different verticals of the Khelo India Scheme.	<ul style="list-style-type: none">• Conduct of sports events under the EBSB programme and all related tasks.• Coordination with the respective NSFs and other stakeholders for the purpose of organizing the EBSB sports events.• Coordination with the M/o Education and other Centre/State Departments and organizations.• Ensure timely conduct of the activities approved under the functional areas.• Coordination with the various agencies involved in and related to functional areas.• To compile all relevant Data related to functional areas and submit monthly reports to the Department of Sports.• Processing proposals related to according approvals/sanctions, including formulation and processing of Tender Documents/EOIs/RPFs, examination of cost estimates, e-procurement and GEM, management of contracts, and release of admissible funds and settlement of accounts/UCs as per extant rules of the Government, etc.• Any other work that may be incidental to implementation of activities under the functional areas.

Note: The above job description is only illustrative and any other item of work can be assigned as and when required to the person engaged on contract basis. The personnel engaged may be required to work beyond normal working hours and weekends.

3. **Essential Qualification/experience for consultant:**

S No.	Category	Qualification/requirements in the case of retired employees of Central/State Govt., or Autonomous Bodies/PSUs	Qualifications/requirement in the case of engagement from open market
1.	Consultant	Govt. employees who served in Central/State Govt., or Autonomous Bodies/ PSUs and retired at the Grade Pay of Rs. 7600/- and above but below the Grade Pay of Rs. 10000/- and having at least 10 years of experience in the functional area indicated in para 2 above and sports administration.	<ol style="list-style-type: none">i. Masters' Degree/MBA in Sports Management or Graduate with MBA (for candidates from open Market only).ii. At least 10 years' experience for organizing international and national sports events in Executive capacity.iii. Experience of working with sports associations in Executive capacity.iv. Experience of having work with Government or Non-Government sports bodies with in sports administration.

4. **Age Eligibility:**

- i. In case of Retired officers, generally, the maximum age limit for all categories will be 65 years. In exceptional/deserving cases, age beyond 65 years can be relaxed upto 70 years.
- ii. For engagement from open market age limit will be 45 years, which can be relaxed in deserving cases.

5. **Remuneration:** In respect of the retired Central/State Govt. or Autonomous Bodies/PSUs employees a fixed monthly amount will be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. In respect of the engagement from the Open Market, the remuneration shall be within the range of Rs. 70,000/- to Rs. 90,000/-. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period.

6. **Drawl of Pension:** The retired Government official engaged as Consultant shall continue to draw pension and the dearness relief on pension during the period of his engagement as per extant rules. His/her engagement as Consultant shall not be considered as a case of re-employment.

7. **Leave:** The Consultant shall be eligible for eight (08) days leave in a calendar year on pro-rata basis. No remuneration for the period of absence in excess of the admissible leave will be paid.

8. **TA/DA:** No TA/DA shall be admissible for joining the assignment or upon its completion.

9. **Tax deduction at source:** TDS admissible shall be deducted from the monthly remuneration of Consultant. A TDS certificate shall be issued by the concerned DDO on demand.

10. **Allowances:** The Consultant shall not be entitled to any kind of allowance or accommodation facility e.g. Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff, CGHS and Medical Reimbursement etc.

11. **Period of Contract:** The engagement on contract basis will be initially for a period pf one year extendable depending upon performance of the concerned individual.

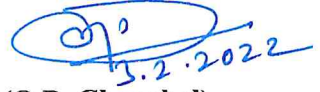
12. **Termination of Contractual appointment:** The contractual appointment can be terminated at any time by giving one month's notice from either side or payment of one month's remuneration in lieu thereof without assigning any reason.

13. **How to apply:** The applications in the prescribed format (Annexure I) along with the following documents shall be sent on email id – mdsd-myas@nic.in, op.chanchal@gov.in:

- Copy of PPO
- Last Pay Certificate
- Aadhar Card
- Pan Card
- Bank Details

The final selection will be done by the Selection Committee constituted for this purpose. The decision of the Selection Committee on selection of candidates will be final.

14. **Last date for receipt of application:** 15 days from the date of issue of this circular.



(O.P. Chanchal)

Under Secretary to the Govt. of India
Tel. 23384152

To

1. All Ministries/Departments of the Government of India
2. Director (CS Division), Department of Personnel and Taraining, Lok Nayak Bhawan, New Delhi – with a request to post the same on the DoPT website.
3. NIC with a request to upload this circular on the website and KMS portal of the Ministry.
4. Assistant Director, IT , Sports Authority of India.
5. Guard file.

Proforma for application to the post of Consultant

To

The Under Secretary,
Mission Directorate-Sports Development,
Department of Sports, Ministry of Youth Affairs and Sports,
Government of India.
Hall No. 109, Jawaharlal Nehru Stadium, New Delhi – 110003.

1. Name:
2. Father's Name/Mother's Name:.....
3. Date of Birth:.....
4. Nationality:.....
5. Address for communication:.....
6. Contact Number:.....
7. Email address:.....
8. Educational Qualification (from Matriculation onwards):

S.No.	Certificate/Degree	Subject	Institute/University	Year of Passing	Marks Obtained

9. Work Experience:

S.No.	Organization/Institute	Period From-To	Nature of Work	Remarks

10. Whether General/SC/ST/OBC/PH

11. Reference, if any:

DECLARATION

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled/rejected at any stage of selection.

(Signature of the Applicant)

Place:

Date: