

**Expression of
Interest (EOI) For
Accreditation of Academies**

**Sports Authority of India
Ministry of Youth Affairs &
Sports
Jawaharlal Nehru Stadium
Complex (East Gate)
Lodhi Road, New Delhi -
110003**

Publishing Date: 07.01.2022

DISCLAIMER

1. The information contained in this Expression of Interest Document (hereinafter known as “EOI Document”) or subsequently provided to Academy in documentary form by or on behalf of Sports Authority of India (SAI) or any of their representatives, employees or advisors (collectively referred to as “Representatives”), is provided to Academy(s) on the terms and conditions set out in this EOI Document and any other terms and conditions subject to which such information is provided.
2. This EOI Document is not an agreement and is not an offer or invitation by the SAI or any of its Representative(s) to any party other than the entities, who are qualified to submit their Proposal. The purpose of this EOI Document is to provide the Academy with information to assist the formulation of their Proposal. This EOI Document does not purport to contain all the information each Academy may require. This EOI Document may not be appropriate for all persons, and it is not possible for SAI or its Representatives to consider the investment objectives, financial situation and particular needs of each party who reads or uses this EOI Document. Each Academy should conduct their own investigations and analysis and should check the accuracy, reliability and completeness of the information in this EOI Document and wherever necessary, obtain independent advice from appropriate sources.
3. SAI or its Representatives make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the EOI Document.
4. SAI or its Representatives may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this EOI Document.

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1. TEXT OF ADVERTISEMENT / EXPRESSION OF INTEREST

APPLICATION/EXPRESSION OF INTEREST FOR ACCREDITATION OF ACADEMIES UNDER KHELO INDIA SCHEME FOR ACHIEVING EXCELLENCE IN INTERNATIONAL SPORT ARENA.

Sports Authority of India (“SAI”) entrusted with the implementation of the vertical Talent Search & Development and Support to National/ Regional/State Sports Academies of the Khelo India Scheme, Ministry of Youth Affairs & Sports (Department of Sports), Government of India invites expression of interest/applications from academies from all over India for accreditation in 20 Sports disciplines viz. Archery, Athletics, Badminton, Basketball, Boxing, Cycling, Fencing, Football, Gymnastics, Hockey, Judo, Kho-Kho, Kabaddi, Rowing, Shooting, Swimming, Table Tennis, Volleyball, Weightlifting and Wrestling.

The EOI document containing the details/ terms and conditions are available on the website i.e. www.kheloindia.gov.in and www.sportsauthorityofindia.nic.in/

The accreditation of academies is an ongoing process, thus there will be no last date for submission of EOI. Applications received up to the last day of every month will be processed and accredited accordingly. Subsequently, the proposals received thereafter in each month will be processed as a batch. Non-refundable fees of Rs 10,000.00 is also to be deposited by way of RTGS/NEFT transfer to the following bank. Government or government supported Academies are not required to deposit the fees.

Name of Account : “Secretary, SAI (Khelo India)”
Bank Name : Union Bank of India
Bank Address : J.L.N. Stadium Complex, Lodi Road, New Delhi-110003
Account No. : 108510100037232
IFSC Code : UBIN0810851

The application form along with all necessary documents as per Clause 6 must be submitted via email at khelo.academies@gmail.com.

Applicants meeting the pre-qualification criteria will only qualify for the next round of assessment

Note: SAI or any of its designates reserves the right to cancel this request for EOI and/or invite afresh with or without amendments, without liability or any obligation for such request for EOI and without assigning any reason. Information provided at this stage is indicative and SAI reserves the right to amend/add further details in the EOI. Further, Those who had applied in response to invitation for Expression of Interest dated 19th May 2018 and 7th March 2019 and have been accredited or those where no decision had been conveyed to them **need not apply.**

Ekta Vishnoi
Sr. Director(Khelo India)

2. Background

- i. The Khelo India Scheme aims to encourage sports all over the country. It aims at strengthening the sports ecosystem in India by promoting mass participation and excellence in sports. Further, the major aim of the Program is to help Indian sportspersons to reach the pinnacle of world sports focusing initially at a podium finish at the 2024, 2028 Olympics & beyond.
- ii. The vertical namely, Khelo India - Talent Search and Development (KITD) is implemented through a three-tier structure comprising of Talent Identification & Development Committee (“TIDC”) for each Sports discipline, the Talent Screening Committee (“TSC”) and the High-Powered Committee (“HPC”) with HPC as the apex body. The TIDC and TSC members comprise of eminent sportspersons who are recipient of honors such as Padma Shri Awardees, Arjuna Awardees, Dronacharya Awardees, senior coaches and representatives of National Sports Federations. The TSC observes players during various competitions/ camps and makes a list of talented players. The role of TIDC is to recommend the final list of players for talent support, recommend talent identification methodology and such other responsibilities as mentioned in the Operational Guidelines of the said vertical. The High-Powered Committee meets once in every quarter and is responsible for granting of all the approvals (financials & operational) as necessary.
- iii. Once Khelo India Athlete (KIA) is selected under the scheme; the grant for training, equipment, sports science support will continue till such time the athlete manifests progress and potential up-to maximum of eight years.
- iv. The identified sports talent will have the option to join SAI Sports Academies, State Sports Academies or Sports academies established by private sector (including those of eminent sports persons). Grants-in-aid are being provided for establishment, operation and maintenance of sports academies in respect of identified disciplines to these academies. University Centre for excellence can also be identified and supported under the same operational guidelines.
- v. The Operational Guidelines on Talent Search and Development component of Khelo India with F.No.54-I/MYAS/MDS/2017 dated 26th December, 2017 is listed on Ministry of Youth Affairs and Sports website

i.e. yas.nic.in. The Operational Guidelines shall form an integral part of this EOI Document.

- vi. Norms for expenditure under Khelo India Talent Development and Funding to National/ Regional/ State Academies with No. 3 (5)/Sectt./KITD/HPC/2018-19 dated 02.08.2018 has been uploaded at Khelo Indiawebsite (<https://kheloindia.gov.in/uploads/normscompressed-1603267159.pdf>).

3. Aims and Objectives:

As mentioned above, the objective of the whole exercise is to create pathway for Indian sportspersons to achieve international success mainly in Olympics by adopting a system driven; coach lead approach. There is an urgent need to nurture the critical mass at the development level in the best of environment leading to success at elite level. It is important to mention that the talent under the age group of “train to win” stage of Long Term Athlete Development plan is sought to be identified. The pathway for excellence in senior level is sought to be created under this scheme. Khelo India Talent Development will have at least 50% women beneficiaries. Hence, there may be separate accreditation for Women and Men.

Therefore, only sports institutes striving to achieve excellence in international sports arena in senior age group need to apply.

4. Rules & Regulations:

- i. The Sports to be covered:

The Academy Accreditation process would entail inviting proposals/ expressions of interest from all academies across India for the following sporting disciplines:

- | | |
|-----------------|--------------|
| • Archery | • Athletics |
| • Badminton | • Basketball |
| • Boxing | • Cycling |
| • Fencing | • Football |
| • Gymnastics | • Hockey |
| • Judo | • Kho -Kho |
| • Kabaddi | • Rowing |
| • Shooting | • Swimming |
| • Table Tennis | • Volleyball |
| • Weightlifting | • Wrestling |

ii. Who can Apply:

An academy (“Academy”) established by any of the following entities (hereinafter referred to as the “Applicant”) striving to achieve excellence in global sports arena and intending to nurture the Khelo India Athlete (KIA) may apply:

- Individual;
- Companies/LLP’s;
- Trust / NGO’s Philanthropic institutions/Society;
- Central/ State Government/ PSUs/Autonomous bodies/ Sports Academies, National Sports Federations, sports training centres, sports stadia recognized by Government;
- Consortium/ Joint Ventures of any of the above-mentioned entities.

iii. How to apply:

The completed EOI needs to be downloaded and filled up and sent via email at khelo.academies@gmail.com. Queries if any may be referred in writing to the same email id Non-refundable fees of Rs 10,000.00 is also to be deposited by way of RTGS/NEFT transfer to the following bank.

Government or government supported Academies are not required to deposit the above mentioned fees.

| | |
|------------------------|--|
| Name of Account | : “Secretary, SAI, Khelo India” |
| Bank Name | : Union Bank of India |
| Bank Address | : J.L.N. Stadium Complex, Lodi Road, New Delhi-110003 |
| Account No. | : 108510100037232 |
| IFSC Code | : UBIN0810851 |

NOTE:

- Applications received without or with inadequate EOI processing fees may be rejected.
- In case it is observed by the requisite Committee that there is deficiency in documents or incomplete information is provided by the Applicant, the Committee may give equal opportunity to each Applicant to rectify such deficiencies.

iv. Other Conditions:

- a) SAI is seeking to admit players to the sports academies having tie up with educational institutes so that there is perfect integration of sports with education. Hence, it is desirable that there should be accessibility to colleges/schools It is clarified that SAI envisages excellence in sports alongside formal education as a matter of policy.
- b) Separate accreditation for residential & non-residential academy would be done. The Khelo India Talent will be given option of being day boarder even if he/she gets admission to residential academy. The suitability of location of academy in terms of accommodation & school/college location is also important factor for accreditation of the residential academy.
- c) A Memorandum of Understanding (MOU) stating the terms and conditions to be entered into between SAI and the accredited Academy is placed at Annexure 'A'
- d) The core objective being "excellence in sports" can be achieved with a perfect blend of scientific sports coaching, support of sports science, proper nutrition, strength and conditioning etc. Hence, the capabilities in all these front needs to be taken to the level where excellence in sports at international level (in senior category) can be achieved. Hence, there may be variation in the funding within accredited academies based on quality of the services to an athlete. The Institute/Academies will be required to keep themselves abreast with such needs and adopt best practices which are followed worldwide.
- e) Each academy will have to take minimum intake (to be decided in mutual consultation) under Khelo India every year from across the country to receive accreditation.
- f) As part of the process, SAI will form panel of experts to assess various facilities, system & processes of each applying academy. They will oversee the pre-accreditation selection of the academies. However, for multi sports discipline academies, HPC may form combined panel for assessment of common amenities.
- g) The Academy shall be solely responsible for the safety and security of players at all times and shall keep SAI indemnified in this regard.

- h) The Academy shall not be allowed to assign and/or outsource its responsibilities in any circumstances whatsoever.

5. Pre-Qualification Criteria:

5.1 Subject to the exceptions mentioned in Clause 10 of this EOI, each Academy should meet the following basic criteria as a pre- requisite to be considered in the application process of this EOI:

- i. Legal Entity: The Applicant must be validly incorporated under the relevant provisions/ Acts in India. The Applicant has to be necessarily registered and existing in India. Consortium/ Joint Venture is also allowed.
Within a Consortium, it shall be necessary for at least one Member of the Consortium/Joint Venture to fulfill all the Pre-Qualification Conditions in Clause 6.1 while the remaining members of the consortium shall have to fulfill sub-heading (a) and (d) of the Eligibility Criteria enumerated under this Clause.
- ii. The Academy must be a well-established sports academy in the applied sporting discipline in the same name for last 3 (three) years.
- iii. Technical Ability: The Academy, its Play field and Field of Play (“FOP”) must match the standard training norms. The Academy should have all necessary sports specific equipment required for training.
- iv. The Applicant must be a “Fit and Proper Person”. With regard to a consortium, this term would apply to all members of the consortium. For the purpose of determining whether Applicant is a 'Fit and Proper Person', SAI may take the indicative criteria mentioned below:
 - financial integrity of the Applicant;
 - ability of the Applicant to undertake all obligations set out under the in this EOI;
 - absence of convictions or civil liabilities against the Applicant;
 - absence of any previous debarment of the Applicant, in accordance with the General Financial Rules, 2017, provided such debarment is still existing;
 - absence of any disqualification as specified below:

- Conviction of the Applicant or any of its respective directors, partners, executives or key managerial personnel by any judicial body for any offence involving moral turpitude, economic offence, securities laws or fraud or any offence under the Prevention of Corruption Act, 1988 or the Indian Penal Code, or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract;
- Admission of an application for winding up or liquidation under Applicable Laws against the Applicant or any of its or their respective directors and partners;
- Any action or proceeding being initiated under the Insolvency and Bankruptcy Laws under the Applicable Law, including but not limited to declaration of Insolvency or Bankruptcy, disqualification or de-recognition by any professional body being initiated against the Applicant;
- Current or previous banning of the Applicant or its respective directors, partners, executives or key managerial personnel by the governing body of any sport from involvement in the administration of or any form of participation in such sport, for any reason;
- Default by The Applicant or any of its or their respective directors and of any of its obligations to a financial institution or has defaulted on any of its obligations to a financial institution in the last 3 (three) financial years;
- Black listing of the Applicant by any government or semi-government body.

6. Documents to be submitted

| PRE QUALIFICATION DOCUMENTS | | |
|------------------------------------|--|---|
| S. No. | Pre Qualification Criteria | Supporting Documents to be submitted online |
| 1. | Incorporation / Registration certificate | Scanned copy of Certificate of Incorporation / Registration Certificate / Articles and Memorandum of Association or aims/ objectives of the Applicant. In addition to the above, all consortium members must provide the necessary documents that are required as per the pre-qualification conditions mentioned |

| PRE QUALIFICATION DOCUMENTS | | |
|------------------------------------|-----------------------------------|---|
| S. No. | Pre Qualification Criteria | Supporting Documents to be submitted online |
| | | herein and as per their constitution. Consortium is also required to furnish an agreement executed amongst all the members. |
| 2. | PAN Card | Scanned copy of the PAN Card |
| 3. | GST Reg . Certificate | Scanned copy of the GST Registration certificate |
| 4. | EOI Documents | Signed and scanned copy of the EOI, corrigendum and clarification issued by SAI to this EOI, if any, duly signed and stamped on each page by the authorized signatory of the Applicant as a mark of acceptance of all conditions of the EOI |
| 5. | Authorized Signatory | Scanned copy of Power of Attorney in favor of Authorized signatory of Bidding Documents as per FORMAT “11” |
| 6. | Financial Status | Signed and scanned copy of certificate from a Chartered Accountant stating the following: |
| | | a. The bidder is abiding by all statutory laws/ rules/ regulations/ guidelines as applicable from time to time including submission of Income Tax return etc. |
| | | b. Signed and scanned copy of audited statement of accounts of the applicant and annual report for the last 03 preceding fiscal years(calculated from the year of application). In case audit of the applicant for the last fiscal year is pending, provisional accounts certified by CA may be considered. |

| | |
|--|--|
| | c. Scanned copy of Income Tax Return of past 3 years (calculated from the year of application) |
|--|--|

| PRE QUALIFICATION DOCUMENTS | | |
|------------------------------------|---|--|
| S. No. | Pre Qualification Criteria | Supporting Documents to be submitted online |
| 7. | Sports Academy Accreditation Form | Signed and Scanned copy of FORMAT “1” |
| 8. | Details of the Academy | Signed and Scanned copy of FORMAT “2” |
| 9. | Technical Ability: The Academy, its Play field and Field Of Play (“FOP”) must match the standard training norms. The Academy should have all necessary sports specific equipment required for training | Signed and Scanned copy of FORMAT “3” |
| 10. | Sport Science support on payroll | Signed and scanned copy as per “FORMAT 4” |
| 11. | Residential Facilities available at the Academy | Signed and scanned copy as per “FORMAT 5” |
| 12. | Education Facilities available at the Academy | Signed and scanned copy as per “FORMAT 6” |
| 13. | Coaching/ Staff Ratio at the academy | Signed and scanned copy as per “FORMAT 7” |
| 14. | Performance/ Results at the Academy | Signed and scanned copy as per “FORMAT 8” |
| 15. | Additional Information | Signed and scanned copy as per “FORMAT 9” |
| 16. | Declaration | Signed and scanned copy as per “FORMAT 10” |
| 17. | Fit and Proper Person (For a consortium, this term would apply to all members of the consortium). | Undertaking of Fit and Proper Person as per the Proforma given “FORMAT 12” and no involvement in criminal activity on a stamp paper to be furnished. |

7. Accreditation Methodology:

- i. Subject to the exceptions mentioned in Clause 10 of the EOI, the Academies will be processed/assessed based on the accreditation methodology mentioned below:
 - Academies are required to submit their documents before the due date in the above mentioned e-mail id. The documents shall be scrutinized by a designated Pre-Qualification Committee. After scrutinizing the documents, a duly constituted physical verification “Central Team” will inspect the Academy and submit their report as per the Evaluation Matrix given in Section I of the EOI.
 - There are three sections of the Evaluation Matrix. Section I deals with technical part ,Section II relates to general and residential facilities of the academy and Section III refers to the bonus points. The physical assessment of the Academies will be conducted by adopting a uniform point system as detailed in the Evaluation Matrix. Academies securing a minimum of 50 (fifty) points in Section I and 25 (twenty- five) points in Section II will only be considered for the process of accreditation. Section III refers to bonus points scored by the Academy on account of exceptional facilities as mentioned in the Evaluation Matrix. In order to provide assistance to the designated Central Team, an Assessment Manual has also been attached with the EOI in order to get a clear understanding of the evaluation process.
 - Based on the points obtained by the Academies, gradation will be done under the 4 (four) categories, viz. A, B, C and D denoting Excellent, Good, Adequate and Inadequate. The key aspects for such gradation will be determined based on the demand of each sport, base facilities and points obtained. The required number of academies will thus be accredited and will become available for admission of talented athletes and for holding of camps at regular intervals.

8. Venue & Deadline for submission of proposal

Proposal, in its complete form in all respects as specified in the EOI, must be submitted online at the given email address specified herein. However, the accreditation of Academies is an ongoing process.

9. Validity of Offer:

The offer for EOI as per this document shall be valid for a period of six (6) months initially which may be extended further if required by SAI.

The applicants are expected to examine all instructions, forms, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Applicant's risk and may result in rejection of the proposal.

10. Exceptions:

1. Subject to the approval of HPC, conditions of the EOI may be relaxed for accreditation of Academies in the following cases:

- i. Profiling of the talented athletes selected under the scheme would be done to gather information about existing training centers. If there are sufficient numbers of talented athletes/ proven talent from a particular Academy and absorption of the proven talent cannot happen in existing academies, SAI may award accreditation to the said Academy.
- ii. If an Academy is run by any Eminent Sportsperson himself or in partnership, SAI may award accreditation to such an Academy. The combination of infrastructure belonging to respective State/SAI while academy being run by eminent sports persons and financial support provided in the form of CSR will be encouraged. For the purpose of this EOI, "Eminent Sportspersons" shall refer to the following:
 - Eminent Athletes who have represented India in different international sporting events;
 - Eminent Coaches who have received Dronacharya award;
 - Any other eminent athlete/ coach as decided by HPC.
- iii. SAI may award accreditation to academies where "coaching or sports science" facilities is of exceptionally good quality and standard;
- iv. SAI may award accreditation to academies where the quality of infrastructure is exceptionally good and is at par with international standards for the applied sporting discipline;
- v. SAI academies will be awarded accreditation under Khelo India irrespective of this accreditation procedure. Further, SAI also plans to

establish new academies under the scheme in the existing SAI centers. However, once accredited, all the norms will have to be followed for getting funds under Khelo India.

2. HPC, while granting exception, will record reasons in writing. It is to be noted that an Academy seeking any of the above-mentioned exception will be granted provisional accreditation for a period of 1 (one) year subject to the biannual review by the designated Committee/official. If upon review, the performance of the Academy is found satisfactory, then the Academy may be granted accreditation as per the terms and conditions of the MOU.

11. Response:

- i. All the documents are to be mandatorily uploaded online and sent via email at **khelo.academies@gmail.com**.
- ii. Applicants must ensure that their application is submitted as per the formats attached with this document.
- iii. The Proposal must be indexed and page numbered with the subject as “EOI for Accreditation of Academies: (Name of the Academy) for (Sporting Discipline/s)”

12. Conflict of Interest:

- i. Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Applicant to inform SAI, detailing the conflict in writing as an attachment to this application.
- ii. SAI will be the final arbiter in cases of potential conflicts of interest. Failure to notify SAI of any potential conflict of interest will invalidate any verbal or written agreement.
- iii. A Conflict of Interest is where a person, who is involved in the accreditation, has or may be perceived to have a personal interest in ensuring that a particular applicant is successful. Actual and potential conflicts of interest must be declared by a person involved in the process.

13. Condition under which EOI is issued:

The EOI is not an offer and is issued with no commitment. SAI reserves the right to withdraw EOI and or vary any part thereof at any stage. SAI further reserves the right to disqualify any applicant, should it be so necessary at any stage.

14. **FORMATS FOR SUBMISSION:**

FORMAT - 1

**Khelo India
Sports Academy Accreditation Form**

Sports discipline applying for :.....

(Please mention all the sports if applying for multi-sports accreditation)

Category: Residential/Non residential

Academies applying are requested to please note and keep in mind that supporting documents for each of the criterion must be submitted/mailed for verification. Failure to provide supporting documents for each criterion will result in cancellation of the application/failure in the said criteria and in turn failure to secure Accreditation.”

FORMAT -

About the Academy

| | | | |
|--|--------------|---------|--|
| Name of the Academy | | | |
| Legal Entity | | | |
| (Please submit registration certificate, copy of licenses as applicable) | | | |
| Start and Year(s) of existence | | | |
| Location of the Academy | | | |
| State/NSF Affiliation | | | |
| Contact details | Landline No. | | |
| | | | |
| | Mobile No. | | |
| | | | |
| Administrative Staff | Email id | | |
| | | | |
| Male | | | |
| | | | |
| Female | | | |
| | | | |
| No. of Coaching staff | Male | | |
| | | | |
| Female | | | |
| | | | |
| Trainees at the Academy Game/sports wise | Male | 14 - 17 | |
| | | 18 + | |
| | | Total | |
| | Female | 14-17 | |
| | | | |
| | | 18 + | |
| | | Total | |

FORMAT -

A. Facilities available at the Academy

| 879 | | PLEASE TICK | | REMARKS |
|----------------------|---|-----------------------|----|---------|
| AREA | | (wherever applicable) | | |
| | | YES | NO | |
| FOP / Stadium | | | | |
| i) | Indoor (if yes size approx) | | | |
| | a) Wooden/ Synthetic | | | |
| | b) Roof Clearance | | | |
| | c) Lights (Lux level) | | | |
| | Performance evaluation mechanism | | | |
| | d) Seating arrangement | | | |
| ii) | Outdoor (if yes size) | | | |
| | a) Artificial/ Synthetic grass | | | |
| | b) Lights (lux level) | | | |
| | c) Field maintenance equipment's (eg: roller, grass cutting machine) | | | |
| iii) | Track (if yes size) | | | |

| | | | | |
|---------------------------------------|---|--|--|--|
| | a) Surface -Synthetic / Soil | | | |
| | | | | |
| | b) Lights (lux level) | | | |
| | | | | |
| 2. Gymnasium (if yes size) | | | | |
| | | | | |
| i) | Type and number of Equipment | | | |
| | (Breakup can be given as annexure) | | | |
| | | | | |
| 3. Recovery facilities | | | | |
| | | | | |
| 4. Swimming pool (if yes size) | | | | |
| | | | | |
| i) | Temperature controller (if required) | | | |
| | | | | |
| ii) | Change rooms | | | |
| 5. Other facilities | | | | |
| | | | | |
| i. | Rooms for office work | | | |
| | | | | |
| ii. | Performance evaluation mechanism | | | |
| iii. | Other facilities / services (Please specify) | | | |
| iv. | Ownership property (In case of lease, rental indicate years of lease/rental agreement (Property document will be verified during inspection) | | | |

A.i. Existing Fees structure of the academy for lodging, Boarding, training etc

A.ii. Existing expenditure norms for each player (applicable especially to Govt academies)



A.iii. Please enclose diet chart etc.

Equipment / Technology / Curriculum available for training in the Academy

| EQUIPMENT REMARKS | PLEASE TICK | |
|-------------------------------------|-------------|----|
| | YES | NO |
| Sports Science Equipment's | | |
| Audio/video and digital analysis | | |
| Sport specific Technology/equipment | | |
| Structured training methods | | |
| Performance evaluation mechanism | | |

*Please add rows if more equipment is available
(For personnel pl write all the names & indicate full time, part time etc)

FORMAT -

Sport Sciences Support

| AVAILABILITY OF | PLEASE TICK | | REMARKS |
|---|-------------|----|---------|
| | YES | NO | |
| Physiologist (enclose profile) | | | |
| Masseur(enclose profile) | | | |
| Dietician and nutrition experts (enclose profile) | | | |
| Doctor/ sports injury management team (enclose profile) | | | |
| First aid room | | | |
| Physiotherapist(enclose profile(s)) | | | |
| Yoga instructor (enclose profile) | | | |
| Strength and conditioning trainer (enclose profile) | | | |
| Tie up with any hospital | | | |

FORMAT -

Residential facilities (Please indicate separate bifurcation for both the Gender)

| RESIDENTIAL FACILITIES | REMARKS |
|--|---------|
| Total number of athletes who can be provided residential facilities. (Please indicate Boys & Girls Accommodation separately in Year I) Distance between FOP & residential facilities | |
| Occupancy (Double, triple) | |
| AC/Non AC rooms (Mention for Boys and Girls separately) | |
| Bathrooms and toilets ratio | |
| Laundry | |
| Dining room | |
| Kitchen | |
| Leisure/recreation room | |

FORMAT - 6

Educational facilities

| | PLEASE TICK | | Remark (especially Result of last three Years in Class XII & final Year for college) |
|---|-------------|----|---|
| | YES | NO | |
| School/College availability within 2kms | | | |
| Vernacular School | | | |
| CBSE School | | | |
| College-multi stream | | | |

* **Education tie up** (The Key factor would be quality of institute (result of the school in 12thstd for last three years and whether there is a special tie up for admission of talented players to education institute, fees waiver and also special attention towards athletes eg. weekend training, travelling education faculty, etc)

FORMAT - 7

Coaching and Staff

| MANAGEMENT & TECHNOLOGY | PLEASE TICK | | REMARKS |
|---|-------------|----|---------|
| | YES | NO | |
| Head Coach, Technical Director, High Performance Director (Profiles & their period of contract, full time/part time etc may be enclosed) | | | |
| Assistant coaches & ratio w.r.t number of players. Please indicate number of women/men coaches separately. (Profiles may be enclosed) | | | |

FORMAT - 8

Performance and Results of Academy

| PERFORMANCE (1.4.2016 onwards) | REMARKS |
|---|---|
| No. of international sportsperson nurtured and produced | Please indicate name of athletes & Competitions along with their ranking, where ever applicable |
| No. of national sportsperson nurtured and produced | -do- |
| No. of university games sportsperson nurtured and Produced | -do- |

| Name of Athletes | | |
|---------------------------------------|--|-----------------------------|
| A. Achievement at Junior Level | | |
| Name of Competition | Recognition by International / National Federations (Yes/ No) | Achievement/ Ranking |
| | | |
| | | |
| B. Achievement at Senior Level | | |
| Name of Competition | Recognition by International / National Federations (Yes/ No) | Achievement/ Ranking |
| | | |
| | | |

FORMAT - 9

OTHER INFORMATION

| | Please Tick | | Remarks |
|--|-------------|----|---------|
| | Yes | No | |
| Administration Set Up (Mention Posts and numbers) | | | |
| Availability of Insurance for sportspersons | | | |
| Is any CSR funding being availed | | | |
| One time & recurring Govt/PSUs funding details | | | |
| Talent Identification staff Availability | | | |



FORMAT 10

Declaration form

Acknowledgment no. from
bank

Bank Name Union Bank of India

Account Name Secretary SAI, (Khelo India)

Address J.L.N. Stadium Complex,
Lodi Road, New Delhi 110003

A/c No. 108510100037232

IFSC code UBIN0810851

Declaration: I hereby declare that I am competent to make an application & hereby submit the same for accreditation of the academy under Khelo India.

I hereby declare that the above information provided along with the submissions are true. In the event of any fudging, falsification or misrepresentation of the same, I claim sole responsibility. SAI can thereby take any measure or action under its jurisdiction against the entity in such an event including rejection/cancellation at any point of time without any liability whatsoever. I also accept that the results of the Accreditation are final. Any clarification to be sought in regard to the accreditation rules and results are to be through SAI only.

Head of Administration: _____

Signature: _____

Date: _____

Seal/Stamp

Mandatory Conditions for the applicants

The applicants have to specify the Field of Play of their respective discipline and they have to be to the standard norms for training.



Applicants may please note

- All Proposals must be sent via e-mail at khelo.academies@gmail.com
- Applications without requisite fees would not be entertained.
- The decision of SAI would be final.
- Formal agreement for empanelment will be executed post selection.
- Queries may be submitted to email id khelo.academies@gmail.com



FORMAT 11

Power of Attorney (Sample)

Know all men by these presents, we, (name of entity and address of the registered and administrative office) do hereby constitute, nominate, appoint and authorize Mr. /Ms.....son/daughter/wife and presently residing at, who is presently employed/appointed with us and holding the position ofas our true and lawful attorney (hereinafter referred to as the “Authorized Representative”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for Accreditation of Academies, including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-proposal and other meetings and providing information/responses to SAI, representing us in all matters before SAI, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with SAI in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us till the entering into of the Agreement with SAI.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF, 20**

For
(Signature, name, designation and address)

Witnesses:

1.

2.

Notarized Accepted

.....
(Signature, name, designation and address of the Attorney)



Note:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of INR 50 (fifty) and duly notarized by a notary public.

FORMAT 12
“UNDERTAKING BY THE APPLICANT”

1. This is to certify that I/We (“the Applicant”) before signing this Proposal have read and fully understood all the terms and conditions of this Proposal read along with clarifications and undertake that the I/We shall abide by them un-conditionally and to the satisfaction of SAI.
2. I/We have not been black-listed by Central/ State Governments/ PSUs at any point of time. There has been no criminal proceedings / conviction against us at any point of time.
3. I/ We hereby certify that I/we fulfill the “Fit and Proper Person” Criteria as mentioned below:
 - i. No Application for winding up or liquidation under Applicable Laws has been initiated against us or any of its or their respective directors and partners or any action or proceeding is initiated under the Insolvency and Bankruptcy Laws under the Applicable Law, including but not limited to declaration of Insolvency or Bankruptcy, disqualification or de-recognition by any professional body is initiated against us;
 - ii. No Current or previous banning or its respective directors, partners, executives or key managerial personnel by the governing body of any sport from involvement in the administration of or any form of participation in such sport, for any reason;
 - iii. no default is done by us or any of its or their respective directors and of any of its obligations to a financial institution or has defaulted on any of its obligations to a financial institution in the last 3 (three) financial years;
 - iv. Not Black listed by any government or semi-government body.
 - v. Absence of Conviction of us or any of its respective directors, partners, executives or key managerial personnel by any judicial body for any offence involving moral turpitude, economic offence, securities laws or fraud or any offence under the Prevention of Corruption Act, 1988 or the Indian Penal Code, or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract;
 - vi. Not Blacklisted by any government or semi-government body.

Signature of the authorized signatory of the Applicant with Seal

Name:
Designation:
Address:
Phone No.:
Mobile No. :
Email ID :
FAX :

**Section I : Mandatory for residential as well as non residential
EVALUATION MATRIX**

| <u>REPORT ON PHYSICAL VERIFICATION OF ACADEMY</u> | | | | |
|---|---|----------------------|-----------------------|-------------------------|
| SECTION I - ASSESSMENT OF ACADEMY (GENERAL) | | | | |
| Part 1: Infrastructure & FOP: (Total 30 Marks) | | | | |
| S.No. | Description | Maximum Marks | Marks Obtained | Remarks (if any) |
| 1 | Field of Play (FOP) - (Maximum 23 Marks) | | | |
| a) | <u>Size of FOP and Clearance Area:</u> FOP & clearance area as per International Standards - 6 Marks FOP International standard however clearance area adequate - 4 Marks FOP and clearance area both adequate - 2 Marks Either of FOP and clearance area not adequate - 0 Marks | 6 | | |
| b) | <u>Certification as applicable:</u> If Yes - 2 Marks If No - 0 Marks | 2 | | |
| c) | <u>Lighting of FOP:</u> If as per International Standard - 3 Marks If Adequate - 1.5 Marks If Inadequate - 0 Marks | 3 | | |
| d) | Condition:- (1. Additional 1 mark to be awarded in case the indoor facility is Air Conditioned 2. Availability of Geo location based Biometric attendance - 1 Mark, 3. Availability of CCTV in FOP -1 Mark) | 7 | | |

| REPORT ON PHYSICAL VERIFICATION OF ACADEMY | | | | |
|---|---|---|--|--|
| | Excellent - Age of FOP less than 5 years or with valid manufacturer's warranty - 5 Marks | | | |
| | Adequate - 3 Marks | | | |
| | Inadequate (needs repair) - 1 Mark | | | |
| e) | FOP vs Player count ratio (to ensure sufficient FOP access for each trainee - to be defined by TIDC member for respective sport) | 5 | | |
| 2 | Change rooms & Toilets - Maximum 4 Marks | | | |
| a) | Availability (In case the change rooms/toilets are not attached to the FOP, only 1 mark to be awarded) - Maximum 2 Marks | 2 | | |
| b) | Condition as assessed by visual inspection (Housekeeping Facilities such as frequency of cleaning of toilets/change rooms, ratio of staff vs trainee, Airconditioning etc.) | 2 | | |
| | Excellent - 2 Marks | | | |
| | Adequate - 1 Mark | | | |
| | Inadequate (needs renovation) - 0 Marks | | | |
| 3 | Availability of accommodation for Office Work (Availability of Furniture, Fixtures and Office Equipment, Stationary etc.) - Maximum 3 Marks | | | |

| | | | |
|---|---|--|--|
| Excellent - 3 Marks (in case the facility is outside Academy - 1.5 Marks) | 3 | | |
| Adequate - 2 Marks (in case the facility is | | | |

REPORT ON PHYSICAL VERIFICATION OF ACADEMY

| | | | | |
|-----------------------|--|-----------|--|--|
| | outside Academy - 1 Mark) | | | |
| | Inadequate (needs renovation) - 1 Mark (or in cases where the facility is outside Academy - 0.5 Marks) | | | |
| TOTAL (PART 1) | | 30 | | |

Part 2: Availability of coaching staff (Total 30 Marks)

Head Coach, Technical Director, High Performance, Director & their qualification, their period of contract, full time/part time etc. (qualifications would fetch more points)

| S.No. | Description | Maximum Marks | Marks Obtained | Remarks (if any) |
|-----------|---|---------------|----------------|------------------|
| 1 | Quality of Head Coach/Technical Director - Maximum 8 Marks | | | |
| a) | <u>International players produced:</u> - Medallist at Olympic Games- 4 Marks - Participation in Olympic Games or Medallists at World Championship / Asian / Commonwealth Games - 3 Marks - Participation in orld Championship / Asian / Commonwealth Games - 2 Marks - International Competition - 1 Mark | 4 | | |
| b) | <u>Accreditation by any recognised International Body / Sports Federation or equivalent honours by Government Body:</u> - Dronacharya Awardee or equivalent honour by National Body / Expert (Highest Level) Accreditation by International Sports Federation - 4 Marks - Intermediate (Medium | 4 | | |

| REPORT ON PHYSICAL VERIFICATION OF ACADEMY | | | | |
|---|--|---|--|--|
| | Level) - 3 Marks - Initial (Entry Level) - 2 Marks | | | |
| 2 | Experience of Head Coach/Technical Director - Maximum 4 Marks | 4 | | |
| | More than 20 years - 4 Marks | | | |
| | more than 15 years but less than 20 years - 3 marks | | | |
| | more than 10 years but less than 15 years - 2 marks | | | |
| | more than 5 years but less than 10 years - 1 mark | | | |
| less than 5 years - 0 marks | | | | |
| 3 | Availability and Quality of Performance Director / Training Methodology Expert and Training Schedule: - A presentation to be delivered by the expert based on which appropriate marks will be awarded by visiting team. Note: Reasons for awarding marks are to be noted mandatorily by the assessor. | 4 | | |
| 4 | System to record athlete performance by Scientific Tests and Skill Tests - Maximum 4 Marks | 4 | | |
| | Online - 4 Marks Diary entry - 2 Marks | | | |
| 5 | Assistant Coaches - Maximum 10 Marks | | | |
| a) | Ratio of Assistant coaches to trainees in (either of the following) - Maximum 6 Marks | 6 | | |
| | Individual sport | | | |
| | 01:10 or Below - 6 Marks | | | |
| | More than 01:10 but less than 01:20 - 4 Marks | | | |
| | More than 1:20 but less than 01:30 - 2 Marks | | | |
| | More than 01:30 - 0 Marks | | | |
| Team sport | | | | |

REPORT ON PHYSICAL VERIFICATION OF ACADEMY

| | | | | |
|-----------------------|---|-----------|--|--|
| | 01:15 or below - 6 Marks | | | |
| | More than 01:15 but less than 01:30 - 4 marks | | | |
| | More than 01:30 but less than 01:40 - 2 Marks | | | |
| | More than 01:40 - 0 Marks | | | |
| b) | Qualifications of Asst. Coach | 4 | | |
| | International Accreditation Level 3 or above - 4 Marks | | | |
| | International Accreditation Level 2 / NIS diploma / Eminent Athlete - 2 Marks | | | |
| | Below Level 2 - 0 Marks | | | |
| TOTAL (PART 2) | | 30 | | |

Part 3: Sports Science & Sports Medicine (Total 25 Marks) -
 *in-house means - manpower available in the academy premises
 *on-site means- manpower provided by a service provider at a different venue

| S.No. | Description | Maximum Marks | Marks Obtained | Remarks (if any) |
|-----------|---|---------------|----------------|------------------|
| 1 | Sports Medicine - Maximum 10 Marks (Mandatory Marks to be scored for qualification is 5 out of the maximum 10 marks) | | | |
| a) | Physiotherapists (Therapist, athlete ratio) (in-house/on-site) | 3 | | |
| | 01:20 - 3 Marks | | | |
| | 01:30 - 2 Marks | | | |
| | 01:40 - 1 Mark | | | |
| b) | Masseurs (Therapist, athlete ratio) (in-house/on-site) | 3 | | |
| | 01:20 - 3 Marks | | | |
| | 01:30 - 2 Marks | | | |
| | 01:40 - 1 Mark | | | |

| <u>REPORT ON PHYSICAL VERIFICATION OF ACADEMY</u> | | | | |
|--|--|---|--|--|
| c) | Nursing Assistant (Shift Basis) - 1 Mark for each 12 hours shift (in-house) | 2 | | |
| d) | Doctor (Visit/Referral) (in-house/on-site) - Proximity to nearest hospital for emergencies (minimum 10 bedded hospital) | 2 | | |
| 2 | Sports Science - Maximum 4 Marks | | | |
| a) | Strength & Conditioning Expert | 2 | | |
| | Full Time - 2 Marks | | | |
| | Part-Time - 1 Mark | | | |
| b) | Availability of Psychologist | 1 | | |
| c) | Availability of Bio-Mechanist | 1 | | |
| 3 | Gymnasium - Maximum 5 Marks | | | |
| a) | <u>Fitness Equipments:</u> With International Make & Model - 2 Marks With Indian Make & Model - 1 Marks | 2 | | |
| b) | <u>Sports Specific Fitness Equipment:</u> With International Make & Model - 2 Marks With Indian Make & Model - 1 Marks | 2 | | |
| c) | <u>Rehabilitation Gymnasium:</u> With International Make & Model - 1 Marks With Indian Make & Model - 0.5 Marks | 1 | | |
| 4 | Equipment and Consumables - Maximum 6 Marks | | | |
| a) | In-house Sports Science Equipment: (Such as Programmable Treadmill, Bicycle Ergometer, CPET, | 2 | | |

REPORT ON PHYSICAL VERIFICATION OF ACADEMY

| | | | | |
|-----------------------|--|-----------|--|--|
| | Lactate Analyser, BCA, Heart Rate Monitor, etc.; Good quality of the equipment to be stressed upon) - 0.5 Marks (International Brands) and 0.25 Marks (Indian Brands) for each such equipment to a maximum of 2 Marks | | | |
| b) | In-house Sports Medicine Equipment: (Such as Combination Therapy, Heating Modalities, Ice Making Machine, AED, etc.; Good quality of the equipment to be stressed upon) - 0.5 Marks (International Brands) and 0.25 Marks (Indian Brands) for each such equipment to a maximum of 2 Marks | 2 | | |
| c) | In-house Physiotherapy Consumables: (Sports specific equipment to be assessed by TIDC member; Good quality of the consumables to be stressed upon) - 0.5 Marks (International Brands) and 0.25 Marks (Indian Brands) for each such consumables to a maximum of 2 Marks | 2 | | |
| TOTAL (PART 3) | | 25 | | |

Part 4: Results of the Academy: International sportspersons produced who have participated in the following categories (except '6') - Total 10 Marks

| S.No. | Description | Maximum Marks | Marks Obtained | Remarks (if any) |
|-------|---------------------------------------|---------------|----------------|------------------|
| 1 | Medallist at Olympic Games - 10 Marks | 10 | | |

REPORT ON PHYSICAL VERIFICATION OF ACADEMY

| | | | | |
|-----------------------|---|-----------|--|--|
| 2 | Participation in Olympic Games or Medallists at World Championship / Asian / Commonwealth Games - 8 Marks | | | |
| 3 | Participation in World Championship / Asian / Commonwealth Games - 7 Marks | | | |
| 4 | Medallists / Participation at any other International Competition - 5 Marks | | | |
| 5 | National senior sportspersons produced (Medallist in Senior Nationals/Medallists in Junior Nationals) - 4 Marks | | | |
| TOTAL (PART 4) | | 10 | | |

Part 5: Educational tie-up (Total 5 Marks)

The Key factor would be quality of institute and whether there is a special tie up for admission of talented players to education institute, fees waiver and also special attention towards athletes e.g. weekend training, travelling, education faculty etc. However, related documents in respect of tie-up for admissions and fees waiver will be verified at the time of assessment.

| S.No. | Description | Maximum Marks | Marks Obtained | Remarks (if any) |
|-------|--|---------------|----------------|------------------|
| 1 | Quality of institute (Prospectus detailing facilities in the school to be furnished) | 1 | | |
| 2 | Tie-up for admission | 1 | | |
| 3 | Distance of school/college/institute from Academy: | | | |
| a) | Less than 1 Km - 1.5 marks | 1.5 | | |
| b) | More than 1 Km but less than 2 km - 1 mark | | | |
| c) | More than 2 Km - 0 | | | |

REPORT ON PHYSICAL VERIFICATION OF ACADEMY

| | | | | |
|--------------------------------|--|------------|--|--|
| | Marks | | | |
| 4 | Fees waiver | 1 | | |
| 5 | Special facilities for athletes regarding attendance, training, travelling education faculty, etc. | 0.5 | | |
| TOTAL (PART 5) | | 5 | | |
| GRAND TOTAL (Section I) | | 100 | | |

Section II - ASSESSMENT OF RESIDENTIAL FACILITIES

Part 6: Residential facilities (Total 25 Marks)

| S.No. | Description | Maximum Marks | Marks Obtained | Remarks (if any) | |
|-----------|---|---------------|----------------|------------------|--|
| 1 | Capacity of Accommodation Facility - Maximum 6 Marks | | | | |
| | If accommodation facility is available for both boys and girls - Maximum 2 Marks | | | | |
| a) | Available and having equal capacity for boys and girls - 2 Marks | 2 | | | |
| | Available and having non-equal capacity for boys and girls - 1 Mark | | | | |
| | Available for either boys or girls - 0.5 Marks | | | | |
| | Total capacity of the facility - Maximum 2 Marks | | | | |
| | For Single Sport Academy: | | | | |
| | Total capacity is more than 30 - 2 Marks | 2 | | | |
| | Total capacity is more than 20 but less than 30 - 1 Mark | | | | |
| c) | Total capacity is less than 20 - 0.5 Marks | | | | |
| | For Multi Sports Academy: | | | | |
| | Total capacity is more than 30 for each sporting discipline - 2 Marks | | | | |
| | Total capacity is more | | | | |

| REPORT ON PHYSICAL VERIFICATION OF ACADEMY | | | | |
|---|---|---|--|--|
| | than 20 but less than 30 for each sporting discipline - 1 Mark | | | |
| | Total capacity is less than 20 for each sporting discipline - 0.5 Marks | | | |
| | Occupancy- Maximum 2 Marks | | | |
| b) | Availability of single/double occupancy rooms for athletes - 2 Marks | 2 | | |
| | Availability of triple occupancy rooms for athletes - 1 Mark | | | |
| | Other than above mentioned occupancy - 0.5 marks | | | |
| | Distance between FOP & residential facilities - Maximum 2 Marks | | | |
| 2 | Distance < 1 km - 2 Marks | 2 | | |
| | 1 to 2 kms - 1 Mark | | | |
| | Distance > 2 kms - 0 Marks | | | |
| | Bathrooms and toilets availability (Ratio - Headcount per toilet/bathroom) - Maximum 2 Marks | | | |
| 3 | 5:1 or better - 2 Marks | 2 | | |
| | 6:1 or less- 1 Mark | | | |
| | Housekeeping Standards - Maximum 2 Marks | | | |
| 4 | Excellent - 2 Marks | 2 | | |
| | Adequate - 1 Mark | | | |
| | Inadequate - 0 Marks | | | |
| | Living Condition (Standard of Accommodation) - With Area of Rooms, Condition of Infrastructure, Ventilation and Lighting arrangements, Availability of Air Conditioner, Washing & Drying equipment, Furniture & Fixtures (Study Table, Chairs, etc.) (1 Mark for each facility; mention separately for Boys and Girls) - Maximum 4 Marks | | | |
| 5 | Excellent - 4 Marks | 4 | | |
| | Good - 3 Marks | | | |
| | Adequate - 2 Marks | | | |
| | Inadequate - 0 Marks | | | |
| | Dining room with furniture & fixtures - Maximum 2 Marks | | | |
| 6 | With Furniture - 2 Marks | 4 | | |

REPORT ON PHYSICAL VERIFICATION OF ACADEMY

| | | | | |
|-----------------------|---|-----------|--|--|
| | With CCTV -1 Mark With Geo location based Biometric attendance -1 mark | | | |
| | Without Furniture - 0 Marks | | | |
| 7 | Kitchen Area - Maximum 1 Mark | | | |
| | Yes - 1 Mark | 1 | | |
| | No - 0 Marks | | | |
| 8 | Leisure/recreation room - Maximum 2 Marks | | | |
| | With Indoor Games along with AV Facilities - 2 Marks | 2 | | |
| | Only indoor Games without AV Facilities - 1 Mark | | | |
| 9 | Management of the above-mentioned facilities (quality) - Maximum 2 Marks | | | |
| | Excellent - 2 Marks | 2 | | |
| | Adequate - 1 Mark | | | |
| | Inadequate - 0 Marks | | | |
| TOTAL (PART 6) | | 25 | | |

Part 7: Food & Ancillary Facilities (Total 25 Marks)

The Academy will have a valid and subsisting FSSAI license for their Kitchen to qualify under residential category of accreditation.

| S.No. | Description | Maximum Marks | Marks Obtained | Remarks (if any) |
|-------|--|---------------|----------------|------------------|
| 1 | Infrastructure - Maximum 5 Marks | | | |
| a) | Demarcated kitchen with well ventilated/ exhaust facility - Maximum 1 Mark | 1 | | |
| | Yes - 1 Mark | | | |
| | No - 0 Marks | | | |
| b) | Exclusive wash area with hot and cold water facility and racks - Maximum 1 Mark | 1 | | |
| | Yes - 1 Mark | | | |
| | No - 0 Marks | | | |
| c) | Exclusive Store (with racks) Area - Maximum 1 Mark | 1 | | |

| REPORT ON PHYSICAL VERIFICATION OF ACADEMY | | | | |
|---|--|------------|--|--|
| | Yes - 1 Mark | | | |
| | No - 0 Marks | | | |
| d) | Hand wash, drinking water facility - Maximum 1 Mark | 1 | | |
| | Yes - 1 Mark | | | |
| | No - 0 Marks | | | |
| e) | Staff rest room with washroom facility - Maximum 1 Mark | 1 | | |
| | Yes - 1 Mark | | | |
| | No - 0 Marks | | | |
| 2 | Kitchen Equipment - Maximum 5 Marks | | | |
| a) | Usage of modern cooking gadgets: (Steamer, tandoor, griller, mixer-grinder, juicer, toaster, oven/OTG, etc.) - 0.5 marks for each such equipment subject to maximum of 2.5 marks | 2.5 | | |
| | Usage of storage equipment: (refrigerator, deep freezer for perishables and storage containers for non-perishables) & Baine Marie - 0.5 marks for each such equipment subject to maximum of 2.5 marks | | | |
| 3 | Manpower - Maximum 5 Marks | | | |
| a) | Qualified catering supervisor/Mess manager (Diploma in Catering, Hotel Management and Food services) | 2 | | |
| | Yes - 2 Marks | | | |
| | No - 0 Marks | | | |
| b) | Qualified cook (Diploma in cookery for Chef/ Certificate program in culinary arts for Cook) | 2 | | |
| | Yes - 2 Marks | | | |

| REPORT ON PHYSICAL VERIFICATION OF ACADEMY | | | | |
|---|--|---|--|--|
| | No - 0 Marks | | | |
| c) | Kitchen staff : player ratio (6:25) | 1 | | |
| | Yes - 1 Mark | | | |
| | No - 0 Marks | | | |
| 4 | Hygiene - Maximum 5 Marks | | | |
| a) | Personnel hygiene (Including uniform, apron, head cap, gloves) | 1 | | |
| | Yes - 1 Mark | | | |
| | No - 0 Marks | | | |
| b) | Hygiene of Kitchen and Allied areas | 2 | | |
| | Yes - 2 Marks | | | |
| | No - 0 Marks | | | |
| c) | Waste disposal facility | 1 | | |
| | Yes - 1 Mark | | | |
| | No - 0 Marks | | | |
| d) | Pest Control | 1 | | |
| | Yes - 1 Mark | | | |
| | No - 0 Marks | | | |
| 5 | Services - Maximum 5 Marks | | | |
| a) | Product Sourcing/Traceability | 3 | | |
| | Yes - 3 Marks | | | |
| | No - 0 Marks | | | |
| b) | Cooking procedures for retaining nutrient quality & Menu Compliance | 1 | | |
| | Optimal procedures - 1 Mark | | | |
| | Non - optimal procedures - 0 Marks | | | |
| c) | Food Presentation, Acceptability / Palpability | 1 | | |
| | Optimal Presentation, Taste, Spices and Oil Content - 1 Mark | | | |
| | Poor Presentation, Taste, High spices and High oil content - 0 Marks | | | |

REPORT ON PHYSICAL VERIFICATION OF ACADEMY

| | | | |
|---|------------|--|--|
| TOTAL (PART 7) | 25 | | |
| GRAND TOTAL (Section II) | 50 | | |
| GRAND TOTAL (Section I & II) | 150 | | |

Section III - Bonus Points

In case the following is observed while assessment of Academy, bonus points will be awarded as per the arrangement described below

| S.No. | Description | Maximum Marks | Marks Obtained | Remarks (if any) |
|-------|---|---------------|----------------|------------------|
| 1 | Use of Technology/ Innovation/ Extra Facilities such as Temperature Control, Visibility Enhancement, Air Current Control, Strategy Room etc. - 1 mark for each of such technology up to 5 marks subject to overall maximum score of evaluation. | 5 | | |
| | | | | |

**MANUAL - EVALUATION MATRIX FOR (PHYSICAL) ASSESSMENT
FOR ACCREDITATION OF ACADEMIES**

**MANUAL – PHYSICAL VERIFICATION/ASSESSMENT MATRIX FOR
ACCREDITATION OF ACADEMIES**

| SECTION I – ASSESSMENT OF ACADEMY (GENERAL) | | |
|--|--|---|
| Part 1: Infrastructure & FOP: (Total 30 Marks) | | |
| S. No. | Description | Guidelines for Evaluation |
| 1. | Field of Play (FOP) – Maximum 23 Marks | |
| a) | <p><u>Size of FOP and Clearance Area:</u> Size of FOP & clearance area as per international standards - 6 Marks</p> <p>However, if size of FOP (international standards) however, clearance area (adequate) - 4 Marks</p> <p>FOP and clearance area both adequate - 2 Marks</p> <p>Both FOP and clearance area inadequate - 0 Marks</p> | <ul style="list-style-type: none"> • The Committee shall award a total of 6 marks, if the size of the FOP and the clearance area thereof are as per <i>international standards</i>; • Further, the Committee shall award only 4 marks, in case, if the size of the FOP is as per <i>international standards</i>, but the clearance area was found to be <i>only adequate for training purposes</i>; • Furthermore, the Committee shall award only 2 marks, if both the size of the FOP and clearance area are <i>adequate for training purposes</i>; • However, the Committee shall award 0 marks, if both the FOP and clearance area are <i>inadequate as per norms</i>. |
| b) | <p><u>Certification as applicable:</u> If Yes – 2 Marks If No – 0 Marks</p> | <ul style="list-style-type: none"> • The Committee shall award a total of 2 marks, if the certifications, if any, are <i>available</i>; whereas, non-availability of such certification, if applicable, will be awarded no marks. <i>The Committee must ensure proper due diligence of applicable documentation.</i> |
| c) | <p><u>Lighting of FOP:</u> If as per International Standard – 3 Marks If Adequate – 1.5 Marks If Inadequate – 0 Marks</p> | <ul style="list-style-type: none"> • The Committee shall award a total of 3 marks, if the lighting and lux levels of the FOP are as per <i>international standards</i>; • Further, the Committee shall award only 1.5 marks, if the lighting of the FOP is <i>only adequate for training purposes</i>; and • However, the Committee shall award 0 marks, if the lighting of the FOP is <i>inadequate</i>. |
| d) | <p>Condition: (1. Additional 1 mark to be awarded in case the indoor facility is Air Conditioned 2.</p> | <ul style="list-style-type: none"> • The Committee shall award a total of 5 marks, if the condition of the FOP is <i>excellent</i>. Excellent condition would |

SECTION I – ASSESSMENT OF ACADEMY (GENERAL)

Part 1: Infrastructure & FOP: (Total 30 Marks)

| S. No. | Description | Guidelines for Evaluation |
|-----------|---|---|
| | <p>Availability of Geo location based Biometric attendance - 1 Mark, 3. Availability of CCTV in FOP -1 Mark)</p> | <p>mean if the Age of FOP is less than 5 years or is having valid manufacturer's warranty. In case the facility is found exceptional by the assessment committee in terms of infrastructure, full marks may be awarded and remarks for the same to be recorded. It is to be noted that even in the case of indoor FOP air conditioning, the maximum marking will be 5 marks only;</p> <ul style="list-style-type: none"> • However, the Committee shall award only 3 marks, if the condition of FOP is adequate. However, in case of indoor FOP, if air-conditioning is available, 1 extra mark will be awarded thereby making total of 4 marks; and • Further, the Committee shall award only 1 mark, if the condition of the FOP is inadequate. • Furthermore, in case of indoor FOP, if air-conditioning is available, 1 extra mark will be awarded thereby making total of 2 marks. |
| | <p>Excellent – Age of FOP less than 5 years or with valid manufacturer's warranty – 5 Marks</p> | |
| | <p>Adequate – 3 Marks</p> | |
| | <p>Inadequate – 1 Mark</p> | <ul style="list-style-type: none"> • The TIDC Member of the respective sports discipline shall assess the adequacy of the FOP per athletes, to ensure that adequate FOP is available for the training requirements. The Committee shall award marks (between 0-5 Marks) based on the FOP adequacy at the respective Academy and the standardized FOP : athlete ratio. |
| 2 | Change rooms & Toilets – Maximum 4 Marks | |
| a) | <p>Availability (In case the change rooms/toilets are not attached to the FOP, only 1 mark to be awarded) – Maximum 2 Marks</p> | <ul style="list-style-type: none"> • The Committee shall award a total of 2 marks, if the change rooms/toilets are attached to the FOP; • Further, the Committee shall award only 1 mark, if the change rooms/toilets are not attached to the FOP; • However, the Committee shall award no marks, if the change rooms/toilets |

SECTION I – ASSESSMENT OF ACADEMY (GENERAL)

Part 1: Infrastructure & FOP: (Total 30 Marks)

| S. No. | Description | Guidelines for Evaluation |
|--|--|---|
| | | are not available. |
| b) | Condition as assessed by visual inspection (Housekeeping Facilities such as frequency of cleaning of toilets/change rooms, ratio of staff vs trainee, Air-conditioning etc.) | <ul style="list-style-type: none"> The Committee shall award a total of 2 marks, if the housekeeping service are excellent. The committee members can consider various factors such as frequency of cleaning of toilets/change rooms, ratio of staff: trainee, air conditioning, etc.; Further, the Committee shall award only 1 mark, if the housekeeping services are only adequate; and However, the Committee shall award no marks, if the change rooms/toilets are inadequate and require renovation. |
| | Excellent – 2 Marks | |
| | Adequate – 1 Mark | |
| | Inadequate (needs renovation) – 0 Marks | |
| 3 | Availability of accommodation for Office Work (Availability of Furniture, Fixtures and Office Equipment, Stationary etc.) – Maximum 3 Marks | |
| | Excellent – 3 Marks (in case the facility is outside Academy – 1.5 Marks) | <ul style="list-style-type: none"> The Committee may assess the availability of sufficient space for Office work premises within the Academy. If the Academy has an excellent set-up for office premises within the Academy, the Committee shall award 3 marks; whereas if the same is provided outside the Academy, the Committee shall award 1.5 marks for the same office work accommodation. If the Academy has a suitably good set-up for office premises within the Academy, the Committee shall award 2 marks; whereas if the same is provided outside the Academy, the Committee shall award 1 mark for the same office work accommodation. If the Academy has a poor set-up for office premises within the Academy which shall require renovation, the Committee shall award 1 mark; whereas if the same is provided outside the Academy, the Committee shall award 0.5 mark for the same office work accommodation. |
| | Adequate – 2 Marks (in case the facility is outside Academy – 1 Mark) | |
| Inadequate (needs renovation) – 1 Mark (in case the facility is outside Academy – 0.5 Marks) | | |
| TOTAL (PART 1) (30 Marks) | | |

Part 2: Availability of coaching staff (Total 30 Marks)

Head Coach, Technical Director, High Performance, Director & their qualification, their period of contract, full time/part time etc. (qualifications would fetch more points)

| S. No. | Description | Guidelines for Evaluation |
|----------|---|--|
| 1 | Quality of Head Coach/Technical Director – Maximum 8 Marks | |
| a) | <p><u>International players produced:</u></p> <ul style="list-style-type: none"> - Medallist at Olympic Games- 4 Marks - Participation in Olympic Games or Medallist at World Championship / Asian / Commonwealth Games – 3 Marks - Participation in World Championship / Asian / Commonwealth Games – 2 Marks - International Competition – 1 Mark | <ul style="list-style-type: none"> • The Committee shall award a total of 4 marks if the Head Coach/Technical Director has trained athletes who have won medals at the Olympic Games. • However, the Committee shall award only 3 marks, if the Head Coach/Technical Director has trained athletes who have participated in the Olympic Games or won medals at World Championship / Asian / Commonwealth Games; whereas participation in World Championship / Asian / Commonwealth Games by such athletes will receive only 2 marks. • Furthermore, the Committee shall award only 1 mark, if the Head Coach/Technical Director has trained athletes who have participated and/or won medals at any International Competitions. |
| b) | <p><u>Accreditation by any recognised International Body / Sports Federation or equivalent honours by Government Body:</u></p> <ul style="list-style-type: none"> - Dronacharya Awardee or equivalent honour by National Body / Expert (Highest Level) Accreditation by International Sports Federation – 4 Marks - Intermediate (Medium Level) – 3 Marks - Initial (Entry Level) – 2 Marks | <ul style="list-style-type: none"> • The Committee shall award a total of 4 marks, if the Head Coach/Technical Director has been awarded the Dronacharya Award for his/her efforts in coaching athletes or has gained the expert level or highest-level accreditation granted by any recognised International Body / Sports Federation or equivalent for their respective sports discipline. The marks will be allocated only when the Head Coach/ Technical Director has received the highest or second-highest level of accreditation available. • The Committee shall award only 3 marks, if the Head Coach/Technical Director has gained the intermediate / medium-level accreditation granted by any recognised International Body / Sports Federation or equivalent for their respective sports discipline. The marks will be allocated only when the Head |

Part 2: Availability of coaching staff (Total 30 Marks)

Head Coach, Technical Director, High Performance, Director & their qualification, their period of contract, full time/part time etc. (qualifications would fetch more points)

| S. No. | Description | Guidelines for Evaluation |
|--------|---|---|
| | | <p>Coach/ Technical Director has received the intermediate or mid-level accreditation available.</p> <ul style="list-style-type: none"> The Committee shall award only 2 marks, if the Head Coach/Technical Director has gained the initial or entry-level accreditation granted by any recognized International Body / Sports Federation or equivalent for their respective sports discipline. The marks will be allocated if the Head Coach/ Technical Director has received the entry level or level 1 accreditation. |
| 2 | Experience of Head Coach/Technical Director – Maximum 4 Marks | |
| | More than 20 years – 4 marks | <ul style="list-style-type: none"> The Committee shall award a total of 4 marks, if the Head Coach/Technical Director has more than 20 years of experience. |
| | more than 15 years but less than 20 years – 3 marks | <ul style="list-style-type: none"> The Committee shall award only 3 marks, if the Head Coach/Technical Director has an experience of more than 15 years but less than 20 years. |
| | more than 10 years but less than 15 years – 2 marks | <ul style="list-style-type: none"> The Committee shall award only 2 marks, if the Head Coach/Technical Director has an experience of more than 10 years but less than 15 years. |
| | more than 5 years but less than 10 years – 1 mark | <ul style="list-style-type: none"> The Committee shall award only 1 mark, if the Head Coach/Technical Director has an experience of more than 5 years but less than 10 years. |
| | less than 5 years – 0 marks | <ul style="list-style-type: none"> The Committee shall award no marks, if the Head Coach/Technical Director has an experience of less than 5 years. |
| 3 | <p>Availability and Quality of Performance Director / Training Methodology Expert and Training Schedule: -</p> <p>A presentation to be delivered by the expert based on which appropriate marks will be awarded by visiting team.</p> <p>Note: Reasons for awarding marks are to be noted mandatorily by the</p> | <ul style="list-style-type: none"> The Committee shall award a total of 4 marks, on the basis of the presentation delivered by the Performance Director / Training Methodology Expert. No marks will be awarded on the non-presentation by such Expert. The basis of the marks being awarded shall be clearly noted by the assessment team in their report. |

Part 2: Availability of coaching staff (Total 30 Marks)

Head Coach, Technical Director, High Performance, Director & their qualification, their period of contract, full time/part time etc. (qualifications would fetch more points)

| S. No. | Description | Guidelines for Evaluation |
|---|---|---|
| | assessor. | |
| 4 | System to record athlete performance by Scientific Tests and Skill Tests – Maximum 4 Marks | The Committee shall award a <i>total of 4 marks</i> , if the Academy uses online recording of athlete performance; whereas the Committee shall award <i>only 2 marks</i> , if the Academy uses the diary entry method for recording athlete performances. |
| | Online – 4 Marks | |
| | Diary entry – 2 Marks | |
| 5 | Assistant Coaches – Maximum 10 Marks | |
| a) | Ratio of Assistant coaches to trainees in (either of the following) – Maximum 6 Marks | <ul style="list-style-type: none"> The Committee shall award a <i>total of 6 marks</i>, if the ratio of assistant coaches to trainee athletes is maintained at <i>1 coach for 10 trainees or below</i> for <u>individual sports disciplines</u> at the Academy; whereas the Committee shall award <i>the same marks</i>, if the ratio of assistant coaches to trainee athletes is maintained at <i>1 coach for 15 trainees or below</i> for <u>team sports disciplines</u> at the Academy. However, the Committee shall award <i>only 4 marks</i>, if the ratio of assistant coaches to trainee athletes is <i>more than 1 coach for 10 trainees but less than 1 coach for 20 trainees</i> for <u>individual sports disciplines</u> at the Academy; whereas the Committee shall award <i>the same marks</i>, if the ratio of assistant coaches to trainee athletes is <i>more than 1 coach for 15 trainees but less than 30 athletes</i> for <u>team sports disciplines</u> at the Academy. Further, the Committee shall award <i>only 4 marks</i>, if the ratio of assistant coaches to trainee athletes is <i>more than 1 coach for 20 trainees but less than 30 athletes</i> for <u>individual sports disciplines</u> at the Academy; whereas the Committee shall |
| | <u>Individual Sports:</u> | |
| | 01:10 or Below – 6 Marks | |
| | More than 01:10 but less than 01:20 – 4 Marks | |
| | More than 1:20 but less than 01:30 – 2 Marks | |
| | More than 01:30 – 0 Marks | |
| | <u>Team Sports:</u> | |
| | 01:15 or below – 6 Marks | |
| More than 01:15 but less than 01:30 – 4 marks | | |

Part 2: Availability of coaching staff (Total 30 Marks)

Head Coach, Technical Director, High Performance, Director & their qualification, their period of contract, full time/part time etc. (qualifications would fetch more points)

| S. No. | Description | Guidelines for Evaluation |
|--------|---|---|
| | More than 01:30 but less than 01:40 – 2 Marks | |
| | More than 01:40 – 0 Marks | <p><i>award the same marks, if the ratio of assistant coaches to trainee athletes is more than 1 coach for 30 trainees but less than 40 athletes for team sports disciplines at the Academy.</i></p> <p>Furthermore, the Committee shall award a no marks, if the ratio of assistant coaches to trainee athletes is more than 1 coach for 30 trainees for <u>individual sports disciplines</u> at the academy; whereas the Committee shall award no marks, if the ratio of assistant coaches to trainee athletes is more than 1 coach for 40 trainees <u>for team sports disciplines</u> at the Academy.</p> |
| | Qualifications of Assistant Coaches – Maximum 4 marks | |
| b) | International Accreditation (Level 3 or above) – 4 Marks | <p>The Committee shall award 4 marks, if the Assistant Coaches have international accreditation (Level 3 or above) in their respective sports discipline from designated International Sports Federation or affiliated body or equivalent;</p> |
| | International Accreditation (Level 2 / NIS Diploma / Eminent Athlete) – 2 Marks | |

Part 2: Availability of coaching staff (Total 30 Marks)

Head Coach, Technical Director, High Performance, Director & their qualification, their period of contract, full time/part time etc. (qualifications would fetch more points)

| S. No. | Description | Guidelines for Evaluation |
|----------------------------------|---|--|
| | International Accreditation (Below Level 2) – 0 Marks | <ul style="list-style-type: none"> The Committee shall award only 2 marks, if the Assistant Coaches have international accreditation (Level 2) in their respective sports discipline from designated International Sports Federation or affiliated body or equivalent or NIS Diploma or is an eminent athlete; |
| TOTAL (PART 2) (30 Marks) | | |

Part 3: Sports Science & Sports Medicine (Total 25 Marks) –

***in-house means - manpower available in the academy premises**

***on-site means- manpower provided by a service provider at a different venue**

| S. No. | Description | Guidelines for Evaluation |
|-----------|--|--|
| 1 | Sports Medicine - Maximum 10 Marks(Mandatory Marks to be scored for qualification is 5 out of the maximum 10 marks) | |
| a) | Physiotherapists (Therapist, athlete ratio) (in-house/on-site) | <ul style="list-style-type: none"> The Committee shall award a total of 3 marks for the maintenance of physiotherapists to athletes ratio of 1 physiotherapist for 20 athletes or below. The Committee shall award only 2 marks for the maintenance of physiotherapists to athletes ratio between 1 physiotherapist for more than 20 athletes but less than 30 athletes. The Committee shall award only 1 mark for the maintenance of physiotherapists to athletes ratio between 1 physiotherapist for 30 athletes or more. The availability of physiotherapists may be in-house or on-site at the Academy. |
| | 01:20 - 3 Marks | |
| | 01:30 - 2 Marks | |
| | 01:40 - 1 Mark | |
| b) | Masseurs' (Therapist, athlete ratio) (in-house/on-site) | <ul style="list-style-type: none"> The Committee shall award a total of 3 marks for the maintenance of masseurs' |

Part 3: Sports Science & Sports Medicine (Total 25 Marks) –

***in-house means - manpower available in the academy premises**

***on-site means- manpower provided by a service provider at a different venue**

| S. No. | Description | Guidelines for Evaluation |
|----------|---|---|
| | 01:20 - 3 Marks | <p>to athletes ratio of <i>masseur for 20 athletes or below.</i></p> <ul style="list-style-type: none"> The Committee shall award <i>only 2 marks</i> for the maintenance of masseurs' to athletes ratio between <i>1 masseur for more than 20 athletes but less than 30 athletes.</i> The Committee shall award <i>only 1 mark</i> for the maintenance of masseurs' to athletes ratio between <i>1 masseur for more than 30 athletes.</i> <i>The availability of masseurs' may be in-house or on-site at the Academy.</i> |
| | 01:30 - 2 Marks | |
| | 01:40 - 1 Marks | |
| c) | Nursing Assistant (Shift Basis) - 1 Marks for each 12 hours shift (in-house) | The Committee shall award <i>1 mark</i> for the availability of a nursing assistant on a minimum 12 hours shift basis, in-house at the Academy; whereas <i>no marks</i> will be awarded for non-availability of a nursing assistant at the academy. <i>However, it is to noted that the academy shall mandatorily have a nursing assistant for 1 shift of a minimum of 12 hours at the academy.</i> |
| d) | Doctor (Visit/Referral) (in-house/on-site) – proximity to nearest hospital for emergencies (minimum 10 bedded hospital) | The Committee shall award <i>1 mark</i> for the availability of a Doctor for visits and referrals, in-house/on-site, at the Academy; whereas, the Committee will award <i>no marks</i> , if there is non-availability of a doctor at the Academy <i>However, it is to noted that the academy shall mandatorily have a doctor (visit/referral) (in-house/on-site) at the academy and the proximity of the nearest hospital (minimum 10 bedded) shall be assessed.</i> |
| 2 | Sports Science - Maximum 4 Marks | |
| a) | Strength & Conditioning Expert – 2 Marks | The Committee shall award <i>a total of 2 marks</i> for the availability of an in-house strength and conditioning expert at the Academy. However, the Committee will award <i>only 1 mark</i> , if the strength and conditioning expert in available on-site at the Academy. |
| | In House - 2 Marks | |
| | On-Site - 1 Marks | |
| b) | Psychologist (in-house/on-site) – 1 Mark | The Committee shall award <i>1 mark</i> for the availability of a psychologist, in-house/on-site, at the Academy. However, the Committee will award <i>no marks</i> , if there is non-availability of such facility at the |

Part 3: Sports Science & Sports Medicine (Total 25 Marks) –

***in-house means - manpower available in the academy premises**

***on-site means- manpower provided by a service provider at a different venue**

| S. No. | Description | Guidelines for Evaluation |
|----------|---|--|
| | | Academy. |
| c) | Bio-mechanist (in-house/on-site) – 1 Mark | The Committee shall award 1 mark for the availability of a bio-mechanist, in-house/on-site, at the Academy. However, the Committee will award no marks , if there is non-availability of such facility at the Academy. |
| 3 | Gymnasium - Maximum 5 Marks (Mandatory Marks to be scored for qualification is 2.5 marks out of the maximum 5 marks) | |
| a) | <u>Fitness Equipment:</u> With International make and model – 2 Marks With India make and model – 1 Mark | <ul style="list-style-type: none"> For fitness equipment, the Committee shall assess the make and model of such equipment and award 2 marks and 1 mark each for International and Indian brands, respectively. For sports-specific equipment, the Committee shall assess the make and model of such equipment and award 2 marks and 1 mark each for International and Indian brands, respectively. For rehabilitation gymnasium, the Committee shall assess the make and model of such equipment and award 1 mark and 0.5 marks each for International and Indian brands, respectively. The maximum marks to be scored are 5 marks; whereas an academy shall score a minimum of 2.5 marks to qualify under this sub-category. |
| b) | <u>Sports-specific Fitness Equipment:</u> With International make and model – 2 Marks With India make and model – 1 Mark | |
| c) | <u>Rehabilitation Gymnasium:</u> With International make and model – 1 Mark With India make and model – 0.5 Marks | |
| 4 | Equipment and Consumables – Maximum 6 | |
| a) | In-house Sports Science Equipment: (Such as Programmable Treadmill, Bicycle Ergometer, CPET, Lactate Analyser, BCA, Heart Rate Monitor, etc.; good quality of the equipment to be stressed upon) - 0.5 Marks (International Brands) and/or 0.25 Marks (Indian Brands) for each such equipment to a maximum of 2 Marks | <ul style="list-style-type: none"> The Committee shall award 0.5 marks (International Brands) and 0.25 (Indian Brands) for each in-house sports science equipment to a maximum of 2 marks if such equipment are available at the Academy. The in-house sports science equipment is listed in the evaluation sheet and it is expected that the equipment list may be considered as the minimum sports science equipment to be made available at the Academy. |
| b) | In-house Sports Medicine | <ul style="list-style-type: none"> The Committee shall award 0.5 marks |

Part 3: Sports Science & Sports Medicine (Total 25 Marks) –

***in-house means - manpower available in the academy premises**

***on-site means- manpower provided by a service provider at a different venue**

| S. No. | Description | Guidelines for Evaluation |
|----------------------------------|--|---|
| | <p>Equipment: (Such as Combination Therapy, Heating Modalities, Ice Making Machine, AED, etc.; good quality of the equipment to be stressed upon) - 0.5 Marks (International Brands) and/or 0.25 Marks (Indian Brands) for each such equipment to a maximum of 2 Marks</p> | <p><i>(International Brands) and 0.25 (Indian Brands) for each in-house sports science equipment to a maximum of 2 marks</i> if such equipment are available at the Academy.</p> <ul style="list-style-type: none"> The in-house sports medicine equipment is listed in the evaluation sheet and it is expected that the equipment list may be considered as the minimum sports medicine equipment to be made available at the Academy. |
| c) | <p>In-house Sports Specific Equipment: (Sports specific equipment to be assessed by TIDC member; good quality of the equipment to be stressed upon) - 0.5 Marks (International Brands) and/or 0.25 Marks (Indian Brands) for each such equipment to a maximum of 2 Marks</p> | <ul style="list-style-type: none"> The Committee shall award <i>0.5 marks (International Brands) and 0.25 (Indian Brands) for each in-house sports science equipment to a maximum of 2 marks</i> if such equipment are available at the Academy. The in-house sports-specific equipment will be assessed by the TIDC members and it is expected that the recommendations of the TIDC members regarding the equipment list may be considered as the minimum sports specific equipment to be made available at the Academy. |
| TOTAL (PART 3) (25 Marks) | | |

Part 4: Results of the Academy: International sportspersons produced who have participated in the following categories (except '6') – Total 10 Marks

| S. No. | Description | Guidelines for Evaluation |
|--------|---|--|
| 1 | Medallist at Olympic Games – 10 Marks | <ul style="list-style-type: none"> The Committee shall award a <i>maximum of 10 marks</i> if any athletes of the Academy have won <i>medals at the Olympic Games</i>. |
| 2 | Participation in Olympic Games or Medallists at World Championship / Asian / Commonwealth Games – 8 Marks | <ul style="list-style-type: none"> However, the Committee shall award <i>only 8 marks for participation by any of their athletes at the Olympic Games or if any athletes have won medals at World Championships /</i> |

Part 4: Results of the Academy: International sportspersons produced who have participated in the following categories (except '6') – Total 10 Marks

| S. No. | Description | Guidelines for Evaluation |
|----------------------------------|--|---|
| 3 | Participation in World Championship / Asian / Commonwealth Games – 7 Marks | <p><i>Asian / Commonwealth Games.</i></p> <ul style="list-style-type: none"> Further, the Committee shall award only 7 marks if any athletes of their Academy have participated at the World Championships / Asian / Commonwealth Games; Furthermore, the Committee shall award only 5 marks, if any athletes of their Academy have participated or |
| 4 | Any other International Competition – 5 Marks | |
| 5 | National senior sportspersons produced (Medallist in Senior Nationals/Medallist in Junior Nationals) – 4 Marks | |
| TOTAL (PART 4) (10 Marks) | | |

Part 5: Educational tie-up (Total 5 Marks)

The Key factor would be quality of institute and whether there is a special tie up for admission of talented players to education institute, fees waiver, and special attention towards athletes e.g. weekend training, travelling education faculty etc. However, related documents in respect of tie-up for admissions and fees waiver will be verified at the time of physical assessment.

| S. No. | Description | Guidelines for Evaluation |
|--------|---|--|
| 1 | Quality of institute (prospectus detailing facilities in the school to be furnished) – 1 Mark | The Committee shall award 1 mark on the ranking / quality of the educational institute near the Academy. The Committee shall peruse the prospectus detailing the facilities of the educational institute/school. |
| 2 | Tie up for admission – 1 Mark | The Committee shall award 1 mark for having a tie-up for admission with an educational institute near the Academy. The Committee must ensure proper due diligence of applicable documentation. |
| 3 | <u>Distance of school/college/institute from Academy:</u> | <ul style="list-style-type: none"> The Committee shall award a total of 1.5 marks, if the distance between the educational institute and the Academy is less than 1 km. However, the Committee shall award |
| a) | Less than 1 Km - 1.5 marks | |

Part 5: Educational tie-up (Total 5 Marks)

The Key factor would be quality of institute and whether there is a special tie up for admission of talented players to education institute, fees waiver, and special attention towards athletes e.g. weekend training, travelling education faculty etc. However, related documents in respect of tie-up for admissions and fees waiver will be verified at the time of physical assessment.

| S. No. | Description | Guidelines for Evaluation |
|---------------------------------|--|---|
| b) | More than 1 Km but less than 2 km – 1 mark | <p><i>only 1 mark</i>, if the distance between the educational institute and the Academy is <i>more than 1 km but less than 2 kms</i>.</p> <p>Furthermore, the Committee shall award <i>no marks</i> if the distance between the educational institute and the Academy is <i>more than 2 kms</i>.</p> |
| c) | More than 2 Km – 0 marks | |
| 4 | Fees waiver – 1 Mark | The Committee shall award <i>1 mark</i> if the educational institute provides any fees waiver to the athletes of the Academy. <i>The Committee must ensure proper due diligence of applicable documentation.</i> |
| 5 | Special facilities for athletes regarding attendance, training, travelling education faculty, etc. – Maximum 0.5 Marks | The Committee shall award <i>0.5 marks</i> , if the Academy provide special facilities like usage of technology for attendance, training, travel and education, etc. <i>The Committee must ensure proper due diligence of applicable documentation.</i> |
| TOTAL (PART 5) (5 Marks) | | |

GRAND TOTAL (Section I)
(100 Marks)

Section II - ASSESSMENT OF RESIDENTIAL FACILITIES

Part 6: Residential facilities (Total 25 Marks)

| S. No. | Description | Guidelines for Evaluation |
|--------|---|--|
| 1 | Capacity of Accommodation Facility - Maximum 6 Marks | |
| a) | If accommodation facility is available for both boys and girls - Maximum 2 Marks | |
| | Available and having equal capacity for boys and girls - 2 Marks | <ul style="list-style-type: none"> The Committee shall award a total of <i>2 marks</i> for the availability of equal capacity for accommodation of both boys and girls athletes at the Academy. However, the Committee shall award <i>only 1 mark</i>, if there is an unequal distribution in accommodation facilities for both boys and girls |
| | Available and having non-equal capacity for boys and girls - 1 Mark | |

Section II - ASSESSMENT OF RESIDENTIAL FACILITIES

Part 6: Residential facilities (Total 25 Marks)

| S. No. | Description | Guidelines for Evaluation |
|---|---|---|
| | Available for either boys or girls - 0.5 Marks | <ul style="list-style-type: none"> athletes at the Academy. Further, the Committee shall award |
| b) | Total capacity of the facility - Maximum 2 Marks | |
| | <u>For Single Sport Academy:</u> | <ul style="list-style-type: none"> The Committee shall award a total of 2 marks for Academies applying for <u>single sports discipline</u> accreditation wherein the <i>total capacity of intake is more than 30 athletes</i>; whereas the same marks shall be awarded for Academies applying for <u>multi-sports disciplines</u> accreditation wherein the <i>total capacity intake more than 30 for each sporting discipline at the Academy.</i> Further, the Committee shall award only 1 mark for Academies applying for <u>single sports discipline</u> accreditation wherein the total capacity of intake is <i>less than 30 athletes but more than 20 athletes</i>; whereas the same marks shall be awarded for Academies applying for <u>multi-sports disciplines</u> accreditation wherein the total capacity intake is <i>less than 30 athletes but more than 20 athletes for each sporting discipline at the Academy.</i> However, the Committee shall award only 0.5 marks for Academies applying for <u>single sports discipline</u> accreditation wherein the total capacity of intake is <i>less than 20 athletes</i>; whereas the same marks shall be awarded for Academies applying for <u>multi-sports disciplines</u> accreditation wherein the total capacity intake is <i>less than 20 athletes for each sporting discipline at the Academy.</i> |
| | Total capacity is more than 30 - 2 Marks | |
| | Total capacity is more than 20 but less than 30 - 1 Mark | |
| | Total capacity is less than 20 - 0.5 Marks | |
| | <u>For Multi Sports Academy:</u> | |
| | Total capacity is more than 30 for each sporting discipline - 2 Marks | |
| | Total capacity is more than 20 but less than 30 for each sporting discipline - 1 Mark | |
| Total capacity is less than 20 for each sporting discipline - 0.5 Marks | | |
| c) | Occupancy- Maximum 2 Marks | |

Section II - ASSESSMENT OF RESIDENTIAL FACILITIES

Part 6: Residential facilities (Total 25 Marks)

| S. No. | Description | Guidelines for Evaluation |
|--------|---|--|
| | Availability of single/double occupancy rooms for athletes - 2 Marks | <ul style="list-style-type: none"> The Committee shall award a total of 2 marks for the availability of single/double occupancy rooms for the athletes at the Academy premises. However, the Committee shall award only 1 mark for availability of triple occupancy rooms for the athletes at the Academy premises. Further, the Committee shall only award 0.5 marks for availability of any other occupancy facilities other than two mentioned above. It is to be noted that accommodation of occupancy facilities outside the premises will constitute a part of this sub-division and shall be awarded only 0.5 marks. |
| | Availability of triple occupancy rooms for athletes - 1 Mark | |
| | Other than above mentioned occupancy - 0.5 marks | |
| | Distance between FOP & residential facilities - Maximum 2 Marks | |
| 2 | Distance < 1 km - 2 Marks | <ul style="list-style-type: none"> The Committee shall award a total of 2 marks wherein the distance between the accommodation / residential facilities and the FOP for each sporting discipline is less than 1 km. However, the Committee shall award only 1 mark wherein the distance between the accommodation / residential facilities and the FOP for each sporting discipline is between 1 km and 2 kms. Furthermore, the Committee shall award no marks wherein the distance between the accommodation / residential facilities and the FOP for each sporting discipline is more than 2 kms. |
| | 1 to 2 kms - 1 Mark | |
| | Distance > 2 kms - 0 Marks | |
| | Bathrooms and toilets availability (Ratio - Headcount per toilet/bathroom) - Maximum 2 Marks | |
| 3 | 5:1 or better - 2 Marks | The Committee shall award a total of 2 marks if the athletes per bathrooms/toilets ratio is maintained at 5 athletes per bathroom/toilet or better; whereas if the same is 6 athletes or more for each bathroom/toilet at the Academy will only receive 1 mark by the Committee. |
| | 6:1 or less- 1 Mark | |
| 4 | Housekeeping Standards - Maximum 2 Marks | |

Section II - ASSESSMENT OF RESIDENTIAL FACILITIES

Part 6: Residential facilities (Total 25 Marks)

| S. No. | Description | Guidelines for Evaluation |
|-----------------------------|---|--|
| | Excellent - 2 Marks | The Committee shall award a total of 2 marks for maintenance of excellent housekeeping standards at the Academy; whereas adequate housekeeping standards maintained at the Academy will only receive 1 mark , and inadequate housekeeping standards will be awarded with 0 marks by the Committee. |
| | Adequate - 1 Mark | |
| | Inadequate - 0 Marks | |
| 5 | Living Condition (Standard of Accommodation) - With Area of Rooms, Condition of Infrastructure, Ventilation and Lighting arrangements, Availability of Air Conditioner, Washing & Drying equipment, Furniture & Fixtures (Study Table, Chairs, etc.) (1 Mark for each facility; mention separately for Boys and Girls) - Maximum 4 Marks | |
| | Excellent - 4 Marks | <ul style="list-style-type: none"> The Committee shall assess the suitability and availability of the following living conditions, namely area of rooms, condition of infrastructure, ventilation and lighting arrangements, air conditioner, washing and drying equipment, furniture and fixtures like study table, chairs, etc. The Committee shall award a total of 4 marks: 1 mark each, subject to assessment of suitability and availability of the above-mentioned living condition facilities. However, non-suitability or non-availability or lower level of living conditions of such facilities will be awarded the following marks: excellent (3 marks), good (2 marks only), adequate (1 marks only) or inadequate (no marks). |
| | Good –3Marks | |
| | Adequate - 2 Mark | |
| Inadequate - 0 Marks | | |
| 6 | Dining room with furniture & fixtures - Maximum 2 Marks | |
| | With Furniture - 2 Marks | The Committee shall award 2 marks for availability of a dining room with proper furniture and fixtures at the residential academies of the Academy. However, non-availability of furniture and fixtures will lead to awarding of 0 marks under this sub-category. |
| Without Furniture - 0 Marks | | |
| 7 | Kitchen Area - Maximum 1 Mark | |

Section II - ASSESSMENT OF RESIDENTIAL FACILITIES

Part 6: Residential facilities (Total 25 Marks)

| S. No. | Description | Guidelines for Evaluation |
|----------------------------------|---|---|
| | Yes - 1 Mark | The Committee shall award 1 mark for availability of a kitchen area within the residential facilities at the Academy. However, non-availability of such facility will lead to awarding of 0 marks under this sub-category. |
| | No - 0 Marks | |
| 8 | Leisure/recreation room - Maximum 2 Marks | |
| | With Indoor Games, along with AV Facilities - 2 Marks | The Committee shall award 2 marks for availability of a leisure/recreation room with indoor games along with AV Facilities at the Academy. However, if only indoor games without AV facilities is available, the Committee will award 0 marks under this sub-category. |
| | Only indoor Games without AV Facilities - 1 Mark | |
| 9 | Management of the above-mentioned facilities (quality) - Maximum 2 Marks | |
| | Excellent - 2 Marks | The Committee shall award 2 marks for excellent management of accommodation / residential facilities at the Academy. Further, the Committee may award only 1 mark , if the management of the above-mentioned facilities is only adequate . However, if the Committee believes that such management is only inadequate , the Committee will award 0 marks under this sub-category. The Committee must ensure proper due diligence of applicable documentation. |
| | Adequate - 1 Mark | |
| Inadequate - 0 Marks | | |
| TOTAL (PART 6) (25 Marks) | | |

Part 7: Food & Ancillary Facilities (Total 25 Marks)

The Academy will have a valid and subsisting FSSAI license for their Kitchen facilities to qualify under residential category of accreditation.

| S. No. | Description | Guidelines for Evaluation |
|--------|---|--|
| 1 | Infrastructure - Maximum 5 Marks | |
| a) | Demarcated kitchen with well-ventilated / exhaust facility - Maximum 1 Mark | The Committee shall award 1 mark for clearly demarcated kitchen premises, which is well ventilated and has an exhaust facility, at the Academy. However, non-availability of such facility will lead to awarding of 0 marks under this sub-category. |
| | Yes - 1 Mark | |
| | No - 0 Marks | |

Part 7: Food & Ancillary Facilities (Total 25 Marks)

The Academy will have a valid and subsisting FSSAI license for their Kitchen facilities to qualify under residential category of accreditation.

| S. No. | Description | Guidelines for Evaluation |
|----------|--|---|
| b) | Exclusive wash area with hot and cold water facility and racks - Maximum 1 Mark | The Committee shall award 1 mark for the availability of an exclusive wash area for kitchen utensils at the Academy, which has both hot and cold water facility. However, non-availability of such facility will lead to awarding of 0 marks under this sub-category. |
| | Yes - 1 Marks | |
| | No - 0 Marks | |
| c) | Exclusive Store (with racks) area - Maximum 1 Mark | The Committee shall award 1 mark for the availability of an exclusive store area, preferably with proper racks for the utensils. However, non-availability of such facility will lead to awarding of 0 marks under this sub-category. |
| | Yes - 1 Mark | |
| | No - 0 Marks | |
| d) | Hand wash, drinking water facility - Maximum 1 Mark | The Committee shall award 1 mark for the availability of facilities like hand wash, potable drinking water (both warm and cold) to fulfil the needs of the athletes at the Academy. However, non-availability of such facility will lead to awarding of 0 marks under this sub-category. |
| | Yes - 1 Mark | |
| | No - 0 Marks | |
| e) | Staff rest room with washroom facility - Maximum 1 Mark | The Committee shall award 1 mark for the availability of a suitable staff rest room with washroom facilities at the Academy. However, non-availability of such facility will lead to awarding of 0 marks under this sub-category. |
| | Yes - 1 Mark | |
| | No - 0 Marks | |
| 2 | Kitchen Equipment - Maximum 5 Marks | |
| a) | Usage of modern cooking gadgets: (Steamer, tandoor, griller, mixer-grinder, juicer, toaster, oven/OTG, etc.) - 0.5 marks for each such equipment subject to maximum of 2.5 marks | The Committee shall award 0.5 marks to the maximum of 2.5 marks for the availability and usage of modern cooking gadgets, like, steamer, tandoor, grill, mixer-grinder, juicer, toaster-over/OTG, etc. for preparation of meals as per the needs of the athletes at the Academy. However, non-availability of such facility will lead to awarding of 0 marks under this sub-category. |
| b) | Usage of storage equipment: (refrigerator, deep freezer for perishables and storage containers for non-perishables) & Baine Marie - 0.5 marks for each such equipment subject to maximum of 2.5 marks | The Committee shall award 0.5 marks to the maximum of 2.5 marks for the availability and usage of suitable storage equipment (refrigerator, deep freezer for storage of perishable items and storage containers for storage of non-perishable items) during the preparation of meals as |

Part 7: Food & Ancillary Facilities (Total 25 Marks)

The Academy will have a valid and subsisting FSSAI license for their Kitchen facilities to qualify under residential category of accreditation.

| S. No. | Description | Guidelines for Evaluation |
|----------|--|---|
| | | per the needs of the athletes at the Academy. However, non-availability of such facility will lead to awarding of 0 marks under this sub-category. |
| 3 | Manpower - Maximum 5 Marks | |
| a) | Qualified catering supervisor/Mess manager (Diploma in Catering, Hotel Management and Food services) | The Committee shall award 2 marks for the availability of a qualified catering supervisor/mess manager with the knowledge of preparation of meals as per the needs of the athletes at the Academy. However, non-availability of such personnel will lead to awarding of 0 marks under this sub-category. The minimum qualification required for the catering supervisor/mess manager shall be a Diploma in Catering, Hotel Management and Food services. The Committee must ensure proper due diligence of applicable documentation. |
| | Yes - 2 Marks | |
| | No - 0 Marks | |
| b) | Qualified cook (Diploma in cookery for chef/ Certificate program in culinary arts for cook) | The Committee shall award 2 marks for the availability of a qualified cook with the knowledge of preparation of meals as per the needs of the athletes at the Academy. However, non-availability of such personnel will lead to awarding of 0 marks under this sub-category. The minimum qualification required for a chef shall be Diploma in Cookery; whereas for a cook, it shall be a certificate program in culinary arts. The Committee must ensure proper due diligence of applicable documentation. |
| | Yes - 2 Marks | |
| | No - 0 Marks | |
| c) | Kitchen staff: player ratio (6:25) | If the minimum Kitchen staff : athlete ratio is maintained at 6:25, i.e. 6 kitchen staff for 25 athletes, the Committee may award 1 mark ; whereas any ratio exceeding the number of kitchen staff per 25 athletes will be awarded with 0 marks . The Committee must ensure proper due diligence of applicable documentation. |
| | Yes - 1 Mark | |
| | No - 0 Marks | |
| 4 | Hygiene - Maximum 5 Marks | |
| a) | Personnel hygiene (Including uniform, apron, head cap, gloves) | If proper hygiene is maintained by the housekeeping and maintenance staff at the |

Part 7: Food & Ancillary Facilities (Total 25 Marks)

The Academy will have a valid and subsisting FSSAI license for their Kitchen facilities to qualify under residential category of accreditation.

| S. No. | Description | Guidelines for Evaluation |
|----------|-------------------------------------|--|
| | Yes - 1 Mark | Academy, the Committee shall award 1 mark under this sub-category; The aim is to promote cleanliness at the national level. However, 0 marks will be awarded in cases where such personal hygiene standards are not maintained. |
| | No - 0 Marks | |
| b) | Hygiene of Kitchen and Allied areas | The Committee shall award a total of 2 marks for maintenance of hygiene standards of kitchen and allied areas like mess room, etc. at the Academy; The aim is to promote cleanliness at the national level. However, failure to maintain such standards will lead to award of 0 marks under this sub-category. |
| | Yes - 2 Marks | |
| | No - 0 Marks | |
| c) | Waste disposal facility | The Committee shall award 1 mark for the availability of an effective waste disposal facility at/near the Academy. The aim is to promote cleanliness at the national level. However, non-availability of such facility will lead to awarding of 0 marks under this sub-category. |
| | Yes - 1 Mark | |
| | No - 0 Marks | |
| d) | Pest Control | The Committee shall award 1 mark for the regular pest control services at the Academy. The aim is to promote cleanliness at the national level. However, non-availability of such facility will lead to awarding of 0 marks under this sub-category. |
| | Yes - 1 Mark | |
| | No - 0 Marks | |
| 5 | Services - Maximum 5 Marks | |
| a) | Product sourcing/traceability | The Committee shall award the Academy 3 marks on product sourcing/traceability of the supply chain deployed at the Academy. Further, the Committee shall assess the supply and demand of perishable as well as non-perishable products and usage/application of supply chain management systems like, First-in-First-Out (FIFO), etc. For, non-perishable goods, goods shall have FSSAI mark; whereas, perishable foods shall be procured from FSSAI-approved vendors. Furthermore, the Committee shall also verify the shelf life and expiry dates of varied product sample groups. However, |
| | Yes - 3 Marks | |
| | No - 0 Marks | |

Part 7: Food & Ancillary Facilities (Total 25 Marks)

The Academy will have a valid and subsisting FSSAI license for their Kitchen facilities to qualify under residential category of accreditation.

| S. No. | Description | Guidelines for Evaluation |
|--|--|---|
| | | failure of the Academy in providing the above-mentioned product sourcing and traceability services will lead to awarding of 0 marks under this sub-category. |
| b) | Cooking procedures for retaining nutrient quality & Menu compliance | The Committee shall award the Academy 1 mark on the cooking procedures for retaining nutrient quality and menu compliance, if procedures are followed optimally. However, failure of the Academy in following optimal procedures in this regard will lead to awarding of 0 marks under this sub-category. |
| | Optimal procedures - 1 Mark | |
| | Non - optimal procedures - 0 Marks | |
| c) | Food presentation, acceptability / palpability | The Committee shall award the Academy 1 mark on the presentation and food acceptability/palatability if there is an optimal presentation of the same. However, failure of the Academy in providing an optimal presentation will lead to awarding of 0 marks under this sub-category. |
| | Optimal presentation, taste, spice and oil content - 1 Mark | |
| | Poor presentation, taste, high spices and high oil content - 0 Marks | |
| TOTAL (PART 7) (25 Marks) | | |
| GRAND TOTAL (Section II) (50 Marks) | | |

Section III - Bonus Points

In case the following is observed while assessment of Academy, bonus points will be awarded as per the arrangement described below

| S. No. | Description | Guidelines for Evaluation |
|--------|--|---|
| 1 | Use of Technology/ Innovation/Extra Facilities such as Temperature Control, Visibility Enhancement, Air Current Control, Strategy Room etc. - 1 mark foreach of such technology up to 5marks subject to overall maximum score of evaluation. | The Committee may award 1 (one) bonus point each to the Academy for availability/ usage of any innovative technology equipment/facilities/ up to a maximum of 5 (five) points . However, it is to be noted that the bonus points will be awarded to an Academy only if their Grand Total (Sections I & II) is less than 150 points . |

GRAND TOTAL (Section I, II and III)
(150 Marks)



ANNEXURE A- MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MoU”) is entered into on [*], 2019 at New Delhi, by and between:

Sports Authority of India, a society existing and registered under the Societies Registration Act, 1860, a field arm of the Ministry of Youth Affairs & Sports (Govt. of India) and having its registered office at East Gate, Jawaharlal Nehru Stadium Complex, Lodhi Road, New Delhi 110003, India, hereinafter referred to as “SAI and/or First Party”

AND

[*], a [*] registered under [*], having its registered/administrative office at [*], hereinafter referred to as “Academy” and/or “Second Party”

SAI and Academy are jointly referred to as “Parties” and individually as “Party”.

WHEREAS:

- A. SAI performs the primary function of broad basing and bringing excellence in sports in the country by providing all logistical support for the training of National teams and athletes participating in International sporting events and organizing, developing and conducting sports education programs, through its regional centres and other field units.
- B. Khelo India Scheme is a scheme of the Ministry of Youth Affairs & Sports (MYAS), Government of India which aims to encourage sports all over the country by strengthening the eco-system of sports in India by promoting mass participation and excellence in sports. SAI has been entrusted with the implementation of the Khelo India Talent Identification & Development and Support to National & Regional State Sports Academies Verticals of Khelo India with the High Powered Committee (HPC) as the Apex Body for the implementation of these Verticals of Khelo India Scheme. The Khelo India Scheme (hereinafter referred to as “Khelo India”) through its vertical namely; Khelo India Talent Identification & Development (KITD) envisages identification of 1000 athletes (Khelo India Athlete-KIA) every year and provision of training, equipment and sports science support to such athletes till such time the athlete manifests progress and potential up-to maximum of eight years. The Khelo India Scheme also aims to provide

appropriate support to the National/Regional/State Sports academies.

- C. SAI is desirous of providing the training, equipment and sports science support to the identified athletes at state of the art sport academies which are duly accredited by SAI and operating in accordance with the **‘Khelo India-Talent Search & Development’ Operational Guidelines issued by MYAS (F.No.54-I/MYAS/MDS/2017)** thereby creating a pathway for Indian sportspersons to achieve international success mainly in the Olympics by adopting a system driven, coach lead approach.
- D. SAI/Khelo India, had, for this purpose issued an **‘Expression of Interest for Accreditation of Academies’** dated [_____] (hereinafter referred to as the **“EOI”**) thereby inviting applications from interested sports academies all over India for the purpose of selection, accreditation and empanelment with Khelo India in order to provide the training, equipment and sports science support to Khelo India and the KITD. The EOI laid down the guidelines for selection, accreditation and empanelment of interested academies one of which was the recommendation of Govt Academies & other academies for accreditation and empanelment with the Khelo India Talent Development Program based on the number of Khelo India Athlete(KIA) identified from that particular academy.
- E. Academy had applied under the said EOI vide its application/proposal dated [*] and some others have been identified by KITD and upon due verification of its application and documents along with physical verification of the facilities by the Central Committees constituted by SAI Head Office and/or the Committees constituted by the Regional Directors of SAI.
- F. The Academy has been granted accreditation for a period of four (4) years (or provisional accreditation for a period of one (1) year) by the Khelo India High Powered Committee (HPC), on the basis of the recommendations of the Khelo India Talent Identification Committee [TIDC]
- G. Accordingly, the Parties have decided to enter into this present legally binding MOU and the primary objective of this MOU is to establish and undertake the accreditation and empanelment of Academy with Khelo India. The said objective shall be achieved through the present MOU which establishes the guiding principles and the rights & obligations of the Parties herein with respect to the accreditation and empanelment of the Academy with the Khelo India Talent Development Program.

IT IS AGREED BETWEEN THE PARTIES:

The Parties to this present MOU accept, acknowledge and agree to the following:

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| 1. | Status of the MOU | <p>The following Memorandum of Understanding (MOU) provides for the main terms and conditions for the proposed transactions contemplated herein i.e. Admission/weeding out of the KIA, accreditation, empanelment, monitoring, evaluation and funding of Academy in order to support the Khelo India programme by providing state of the art training, equipment and sports science support to the selected Khelo India Talent, between Academy and SAI.</p> <p>This MOU shall be valid for a period of 4 (four) years (or 1 (one) year, if provisionally accredited,) from the date of execution.</p> |
| 2. | Selection, Accreditation & Empanelment | <p>The Parties herein agree, accept and acknowledge the following:</p> <ol style="list-style-type: none"> i. That the Academy has applied for empanelment with Khelo India in the following sports disciplines: [] ii. That upon due verification of its application and documents along with physical verification of the facilities by SAI, the Academy has been granted accreditation for a period of 4 (four) years' (or provisional accreditation for a period of 1 (one) year); iii. That the Academy has been selected for empanelment as an academy under Khelo India; iv. The detailed guidelines for funding, monitoring, empanelment, admission process for training/camps/assessment shall be evolved by the Parties through mutual discussions and the same shall |

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| | | <p>be recorded in the present MOU in the form of addendums and/or annexures and shall be considered a part of the present MOU;</p> <p>v. Academy shall adhere to the suggestions and directions of SAI while discharging its duties and obligations under this MOU;</p> <p>vi. The Parties herein agree and accept that the Academy's performance in relation to the Comprehensive Athlete Development Programme implemented by SAI shall also be considered;</p> <p>vii. The purpose of the accreditation is to give admission to the identified talent by Khelo India (KIA) to the accredited academies for training for which the funding would be provided by SAI. The 'minimum yearly intake' of Khelo India Athlete (KIA) into the Academy shall be decided upon mutual consultation between the Parties herein; and</p> <p>viii. Academy hereby agrees and warrants that all information and/or documentation and/or credentials provided by it for the purposes of the EOI and the present MOU shall be true and accurate. Academy further agrees and warrants that in case any of the information and/or documentation and/or credentials provided by it for the purposes of the EOI and the present MOU is false and/or fraudulent then SAI shall have the sole discretion and right to terminate, forthwith without notice, this present MOU and/or any other ancillary and/or related agreements and claim damages along with interest payable at 18% per annum (calculable from the day the amount becomes due till the date the said amount is actually paid).</p> |
| 3. | Funding | <p>i. Funding to the Academy shall be on the basis of the principal funding scheme set forth in Schedule-1 of this MoU & any modifications made to the same from time to time by SAI;</p> <p>ii. The funding scheme to Academy shall</p> |

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| | <p>be based on number of admission of Khelo India talent e.g. expenses for lodging, boarding, training, consumables, equipment (with the title remaining with SAI), tournament exposure, apparel, travelling (if required foreign exposure), medical, education. It is clarified that based on facilities/services available, separate matrix for funding may be worked out for each sports by the HPC;</p> <p>iii. The quantum and the manner of funding shall be the sole discretion of Khelo India and will depend on the evaluation of Academy as per the criteria set by Khelo India;</p> <p>iv. Funding to Academy may also be provided in the form of providing services of High performance Director/Manager, coach, expert coach, Asst. coach, sports science support staff, consumables, monitoring & performance measurement systems, equipment for FOP, maintenance;</p> <p>v. The non-recurring expenditure may be incurred to fund critical infrastructure gaps. HPC may take different policy decision for non-recurring funding for Govt/PSU and private academies;</p> <p>vi. Khelo India/SAI reserve the sole discretion to issue further detailed guidelines post discussion with Academy on various components of expenditures to be reimbursed, facilities to be developed or services to be hired. The Gap analysis would be done to ensure that once Academy is accredited, quality coaching & sports science support is made available to the KIA;</p> <p>vii. The core objective of “excellence in sports” can be achieved with a perfect blend of scientific sports coaching, support of sports science, proper nutrition, strength and conditioning etc.</p> |
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Hence, the capabilities in all these front needs to be taken to the level where excellence in sports at international level (in senior category) can be achieved. Hence, there may be variation in the funding for Academy based on quality of the services to an athlete. Academy will be required to keep itself abreast with such needs and adopt best practices which are followed worldwide;

viii. Academy shall provide SAI with appropriate Utilization Certificates for the expenditures incurred which are duly certified by Chartered Accountant & supported by the bills and vouchers (in original), and duly verified by the Head of Institution, pursuant to the funding received from SAI in the format prescribed under Rule 238 of latest General Financial Rules (GFR), 2017. The prescribed form of the Utilization Certificate to be provided by the X-Academy has been reproduced herein under **Schedule-II**;

ix. The Academy shall also, in addition to the Utilization Certificates, present the original bills duly verified for the expenses incurred, verification for such expenses, ration and quality of manpower to justify the said expenditure based on the parameters and standards to be laid down by SAI from time to time. This may be ensured through Regional Centre of SAI since Grants/CFA is being released through Centers;

x. SAI hereby reserves all rights to make a site inspection and/or visit at the Academy in order to verify the facilities and the state of the infrastructure, training, diet, kitting & other services etc provided by the Academy on the basis of the funding received from SAI. If the same is required, SAI reserves all rights to require the Academy to get the bills and UC's vis-à-vis expenditure

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| | | <p>countersigned by the players (KIAs); and</p> <p>xi. Each Party shall bear the responsibility for fulfilling their own respective tax liabilities with respect to the Transaction as contemplated under this present MoU. Any further payment terms shall be mutually decided by the Parties herein. The cost of procurement of goods and services should be inclusive of all taxes. The academies should quote PAN/TAN& GST nos. of Khelo India for exemption or clarify GST input.</p> |
| 4. | <p>Tenure of Empanelment Agreement & Renewal.</p> | <p>The Parties herein agree, accept and acknowledge the following:</p> <p>i. The accreditation granted to the Academy through this present MoU shall initially be for a period of 4 (four) years(or for a period of 1 (year) if provisionally accredited) during which the Academy will be assessed and its performance would be reviewed on a regular basis.</p> <p>ii. Academy shall be assisted and advised regarding improvements and betterment in order to achieve the objects as stipulated by SAI.</p> <p>iii. SAI may take Subject Matter Experts (SMEs) on board for conducting the performance review/evaluation of the Academy.</p> <p>iv. The performance of Academy during the accreditation shall be reviewed and based on its performance it shall be considered for further renewal of 4 (four) years, which shall be subjected to terms and conditions contained in the renewed MOU. In case the Academy is granted provisional accreditation for a period of 1 (one) year, the performance of the Academy shall be reviewed and based on the performance of the Academy, it may be considered for accreditation for a period of 4 (four) years.</p> <p>v. The performance of the Academy vis-à-vis the Comprehensive Athlete Development Plan of SAI shall be</p> |

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| | | <p>considered.</p> <p>vi. While reviewing the performance of the Academy, the Academy shall be allowed to take credit for the performance and/or medal tallies of only those athletes who have trained at the Academy for a period of at least 1 (one) year.</p> <p>vii. The performance evaluation/review of Academy shall be conducted and a “Gap Analysis” shall be done biannually by evaluating and monitoring the facilities and the state of the infrastructure, training, diet, kitting & other services etc provided by the Academy on the basis of the funding received from SAI.</p> <p>viii. SAI and the Academy, ninety days prior to the end of the term of this MOU, shall enter into a discussion in good faith to arrive at mutually agreeable terms for extension. The Parties agree that such an extension shall not be unreasonably denied, unless review of the Academy reveals grounds for termination as per clause 5 below.</p> |
| 5. | Termination | <p>i. After the performance evaluation/review if “Gaps” are found and it appears that the Academy has failed to fulfill the minimum bench mark, the Academy shall be given reasonable time to address the gaps, so that the Academy is in compliance with the terms and conditions or the Operational Guidelines as provided by SAI.</p> <p>ii. After the expiry of the said reasonable time, if the Academy fails to perform its obligations based on the review/evaluation or performs its obligations after the said reasonable time, SAI reserves the right to terminate this present MOU, without any liabilities, by giving a written notice of 60 (sixty) days.</p> <p>iii. Save as otherwise provided in sub clause (ii) above, the present MoU shall be terminated, without any liabilities:</p> <ul style="list-style-type: none"> · if the performance of Academy is below expectations/bench mark as provided by SAI and/or |

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| <p>5A. Consequences of Termination</p> | <ul style="list-style-type: none"> · if the Academy has failed to maintain proper records and books of accounts regarding utilization of funds and/or · if the Academy has failed to abide by the terms & conditions of this present MOU and/or if the Academy has failed to abide by any of the Operational Guidelines laid down by SAI and/or if the Academy has failed to abide by any of the updates/modifications made by SAI with respect to any matter dealt with under this present MOU and/or · if it is discovered that the Academy has not adhered to the quality standards required in respect of infrastructure, training, diet, kitting & other services etc provided by the Academy and/or · any other reason as deemed fit. <p>iv. An Academy may terminate this MOU by giving a written notice of 2 (two) months to SAI. Provided that it shall be mandatory upon the Academy that such withdrawal is effectuated only at the end of the current school/college year of the wards it has enrolled, in the event it involves students. The Academy agrees that if the same is not complied with, it shall have to pay a consideration/damages to SAI which shall amount to 4 (four) months of the value of support, it has received from SAI, calculated on the basis of the average value per month the Academy has received in cash and in consumables, in the past six months.</p> <p>i. In the event SAI terminates this Agreement, the Regional Director of SAI or his nominee, shall conduct an inspection of the premises of the Academy, 30 days prior to the date of termination, shall prepare a list of equipment provided and consumables available with the Academy, which has been funded and/or provided by SAI. The</p> |
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| | | <p>concerned person shall also assess the condition of equipment. The Academy agrees to allow free access and reasonable support to such a person for such an inspection. The concerned person shall provide a copy of this list to the Academy along with the condition report, within 7 days of such assessment. In the event the concerned person finds that there is damage to the equipment beyond regular wear and tear, the Academy shall be liable to get the equipment repaired at their own cost prior to the date of termination. The Academy shall also make arrangements to get the same appropriately packed for the purposes of transportation and shall handover peaceful possession of the same, without any encumbrance(s), lien or charge, to SAI on the date of termination.</p> <p>ii. Upon termination, neither of the Parties shall be entitled to represent that they are associated and/or affiliated to each other. In consequence of such termination of this Agreement, all rights, opportunities & benefits granted under this Agreement will immediately cease to operate.</p> <p>iii. Upon termination, neither Party shall be entitled to use the logo / brand of the other Party in any manner whatsoever. Any material developed during the Term of this MOU bearing the logo/brand of the other Party shall either be returned or destroyed.</p> |
| 6. | Role, Rights and Duties of SAI | <p>i. Identification of talented athletes to be admitted under Khelo India Talent Development vertical (Khelo India Athlete-KIA) and to the Academy.</p> <p>ii. Accreditation of the academies including Academy.</p> <p>iii. Establishment and Implementation of a Comprehensive Athlete Development Programme.</p> <p>iv. Overseeing admission process of such</p> |

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| | <p>athletes to Academy.</p> <p>v. Funding to the Academy based on Schedule-I of this MOU (including any modifications to the same from time to time) and the number of admission of Khelo India talent e.g. expenses for lodging, boarding, training, equipment, tournament exposure, apparel, travelling (if required foreign exposure), medical, education. It is clarified that based on facilities/services available, separate matrix for funding may be worked out for each sports by HPC. The quantum and the manner of funding shall be the sole discretion of Khelo India and will depend on the evaluation of Academy as per the criteria set by Khelo India. The guidelines for funding to academies shall be finalized in accordance with the approved norms. The criteria/manner of funding shall be worked out before MoU and shall be incorporated as part of MoU.</p> <p>vi. Funding to the Academy may also be in form of providing services of High performance Director /manager, coach, expert coach, Asst. coach, sports science support staff, consumables, monitoring & performance measurement systems, equipment for FOP, maintenance.</p> <p>vii. The non-recurring expenditure will be incurred to fund critical infrastructure gaps. HPC may take different policy decision for non-recurring funding for Govt/PSU and private academies. Separate treatment for academies being run by eminent sports person can also be given.</p> <p>viii. As mentioned earlier, detailed guideline will be issued post discussion with prospective academies on various components of expenditures to be reimbursed, facilities to be developed or services to be hired. The Gap analysis would be done to ensure that once Academy is accredited, quality coaching & sports science support is</p> |
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| | | <p>made available to the players (KIAs). xii. SAI hereby reserves all rights to make a site inspection and/or visit at the Academy in order to verify the facilities and the state of the infrastructure, training, diet, kitting & other services etc provided by the Academy on the basis of the funding received from SAI. If the same is required, SAI reserves all rights to require the Academy to get the bills and UC's vis-à-vis expenditure countersigned from the players (KIAs).</p> |
| 7. | <p>Role, Rights and Duties of-Academy</p> | <p>i. Development of an athlete as per Long Term Athlete Development Plan. ii. Overall management of an athlete including training, education, lodging, boarding, logistics. iii. Maintaining overall standard of the academy as per specifications from time to time. iv. Abiding by the Comprehensive Athlete Development Programme established and implemented by SAI. v. Academy shall operate and discharge its obligations in accordance with the 'Khelo India-Talent Search & Development' Operational Guidelines issued by MYAS (F.No.54-I/MYAS/MDS/2017). vi. Submitting report on performance evaluation, fitness & skill test of Khelo India Athlete (KIA) from time to time. vii. Academy shall provide SAI and the respective Khelo India authorities with the entire athlete performance data and the training schedules including but not limited to training schemes and performance assessment etc. viii. Due branding of Khelo India & due prominence in publicity about funding to the academy & KIA by Khelo India. ix. Utilization certificates & following financial norms of Govt. of India from time to time in respect of grant received. x. Maintaining proper accounts and books of utilization of funding which shall be open to scrutiny and inspection at all times. Academy shall provide SAI with</p> |

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| | <p>appropriate Utilization Certificates for the expenditures incurred pursuant to the funding received from SAI in the format prescribed under Rule 238 of latest General Financial Rules (GFR), 2017. The prescribed form of the Utilization Certificate to be provided by the X-Academy has been reproduced herein under Schedule-II.</p> <p>xi. Submission of copies of the staff and/or employee and/or technical expert contracts at the Academy with SAI if required.</p> <p>xii. Academy shall be solely responsible for the safety and security of players at all times and shall keep SAI indemnified in this regard.</p> <p>xiii. Academy shall not be allowed to assign and/or outsource its responsibilities in any circumstances whatsoever.</p> <p>xiv. All consumables and equipment which are provided and/or funded by SAI, shall remain the assets of SAI. The Academy during the term of this MOU will not sell, assign, mortgage, pledge, underlet, lend or otherwise part with possession of or otherwise deal with the said assets. While the consumables shall be provided for use and consumption at the Academy, the equipment shall be kept under Academy's own possession and control and shall not be removed from the Academy's premises, without the consent of SAI. The Academy shall not create or allow to be created any lien upon the said equipment and shall protect the said equipment against distress.</p> <p>xv. The Academy shall ensure provision of CCTV covering all areas such as Fields of Play (FOPs), Mess area and hostel etc. and provide the log in access to view the feed of CCTV on real time basis. SAI, if requires, may ask for the recordings.</p> <p>xvi. The details of the academy and all KITs has to be uploaded on National Sports Repository System (NSRS), which</p> |
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| | | <p>is a digital MIS portal. The performance of KITs has to be regularly updated on NSRS.</p> <p>xvii. The Academy shall ensure the implementation of the Geo-location based biometric digital attendance system of all KITs. One such system may be provided by SAI on NSRS platform. SAI will have access to monitor/download the attendance of KITs.</p> |
| 8. | Representations and Warranties | <p>Parties herein represent, warrant and acknowledge that:</p> <ol style="list-style-type: none"> It is legally capable to enter in to present MOU and not barred to do so under any law for time being in force. It has entered into this MOU in good faith and the signatory on its behalf is legally competent to do so. It has reviewed and fully understood the terms herein and taken competent advice before signing this MOU. |
| 9. | Intellectual Property & Branding | <p>The following shall apply to the Academy:</p> <ol style="list-style-type: none"> the Academy shall adhere to the Branding Guidelines which may be issued by SAI/ Khelo India from time to time, with respect to the promotional and/or marketing activities, kit/equipment sponsorship and other allied activities. it shall recognize that SAI owns all intellectual property rights, whether existing or that may arise, for the entire duration of such rights worldwide, in the Khelo India Scheme. It shall not apply for registration of any of the intellectual property (or any intellectual property that is confusingly similar to the intellectual property) in its own name, in any part of the world. the Academy shall not directly or indirectly contest the validity of or would take any other action which tends to jeopardize the SAI's right to use and to license others to use, the intellectual property rights owned by it. |

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| | | <p>iv. the presence of Academy as an empaneled academy for Khelo India programme shall be duly displayed at Khelo India events.</p> <p>v. SAI/Khelo India logo shall be displayed on all training kits, competition gear/equipment, merchandising and all competition events. This will be subject to the applicable rules of the respective National Sport Federations, International Federations and the International Competition/Events.</p> |
| 10 | Governing Laws and Jurisdiction | <p>The provisions of this MOU shall be governed by the laws of territory of India. All disputes arising out of this MOU and any other ancillary agreements shall be referred to arbitration by a sole arbitrator mutually appointed by the Parties herein under Arbitration and Conciliation Act, 1996. The language of Arbitration shall be English and the seat of Arbitration shall be DELHI.</p> |
| 11 | Confidentiality | <p>None of the Parties shall: (a) make any public announcement about the subject-matter or existence of this MOU; or (b) disclose any Confidential Information to any third party; without the prior consent of the other parties, except as may be required by applicable law or judicial order; provided, however, that the parties may disclose Confidential Information to their respective professional advisors for the purposes of forming or structuring the transactions hereunder, upon obtaining appropriate confidentiality undertakings from such advisors, and the Parties may disclose Confidential Information to its Affiliates and/or potential sources of finance. The aforementioned restriction on the Parties binds each Party's directors, officers and employees.</p> <p>For the purposes of this Clause, "Confidential Information" means all information disclosed by any Party to the another Party, including but not limited to</p> |

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| | | <p>all information regarding the business, operations or technology or know-how or financial condition of a Party, including any Confidential Information disclosed by the respective directors, officers or employees of a Party. The term Confidential Information does not include information which is: (a) already in possession of a Party receiving such information, the public or a third party prior to the disclosure of such information by, or becomes available to the public or a party other than through a breach of this MOU; (b) required to be disclosed under applicable law or by a governmental order, decree, regulation or rule, provided that the Party disclosing such information shall give, where reasonably possible, the Party whose information is being disclosed written notice of the same prior to any such disclosure; and (c) any disclosure made due to judicial/arbitral proceedings and/or to advocates/solicitors in course of conducting such judicial/arbitral proceedings.</p> |
| 12 | Conflict of Interest | <p>i. Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of Academy to inform SAI, detailing the conflict in writing.</p> <p>ii. SAI will be the final arbiter in cases of potential conflicts of interest. Failure to notify SAI of any potential conflict of interest will invalidate this present MOU or any verbal or written agreement including but not limited to the future Empanelment Agreement.</p> <p>iii. For the purpose of this Clause a 'Conflict of Interest' situation is one where a person, who is involved in the accreditation, empanelment and selection, has or may be perceived to have a personal interest in ensuring that</p> |

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| | | a particular entity is successful. Actual and potential conflicts of interest must be declared by the Academy without any delay. |
| 13 | Assignment | Parties shall not assign this MOU or any rights, interest hereunder without the prior written consent of the other Party. |
| 14 | Force Majeure | Neither Party shall be liable for any failure to perform its obligations or for any loss or damage incurred or suffered by the other Party hereto resulting from causes or events beyond the control of the Party claiming force majeure, including acts of God, acts of State or Judgments or orders of any court of law or bans imposed by any Competent Authority. |
| 15 | Severability | If any provision of this MoU is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this MoU will remain in full force and effect. Any provision of this MoU held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable. |
| 16 | Costs and Expenses | Each Party shall bear all its own costs and expenses incurred in connection to the preparation, negotiation and finalization of this MOU and any other ancillary agreements (including but not limited to legal expenses) and the completion of the Transaction. |

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| 17 | Procurement of Goods and services | The cost of procurement of goods and services procured should be inclusive of all taxes. The academies should quote PAN, TAN and GST numbers, to the Khelo India secretariat, in order to claim rebate on account of GST input. |
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[Signature page follows]

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first above written.

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| 1. SAI Name: [*] | Signature: |
| 2. ACADEMY Name: [*] | Signature: |

Witnesses:



Schedule-I: SAI Funding Scheme for Accredited Academies

The funding scheme for the Accredited Academies shall be in accordance with the Circular no. 3(5)/Sectt./KITD/HPC/2018-19 dated 02.08.2018 (signed by DDG, SAI & CEO, Khelo India) regarding Norms for Expenditure under Khelo India Talent Development & funding to National/Regional/State academies for training KIA). The Parties hereby agree and accept that the terms and conditions of the Circular dated [*] are hereby adopted and implemented under this present MoU.

**Schedule-II: Form of the Utilization Certificate as per GFR 2017 -
12 A (Rule 238 (1) for Autonomous Bodies & Grantee
Organization.**

UTILIZATION CERTIFICATE FOR THE YEAR..... in
respect of recurring/non-recurring
GRANTS-IN-AID/SALARIES/ CREATION OF CAPITAL ASSETS

1. Name of the Scheme.....
2. Whether recurring or non-recurring grants.....
3. Grants position at the beginning of the Financial year
 - ii. Cash in Hand/Bank
 - iii. Unadjusted advances
 - iv. Total
4. Details of grants received, expenditure incurred and closing balances: (Actuals)

| Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)] | Interest Earned there on | Interest deposited back to the Government | Grant received during the year | | | Total Available funds (1+2-3+4) | Expenditure incurred | Closing Balances (5-6) |
|--|--------------------------|---|--------------------------------|-----------|--------------|---------------------------------|----------------------|------------------------|
| | | | Sanction No. (i) | Date (ii) | Amount (iii) | | | |
| 1 | 2 | 3 | 4 | | | 5 | 6 | 7 |
| | | | | | | | | |
| | | | | | | | | |

Component wise utilization of grants:

| Grant-in-aid-General | Grant-in-aid-Salary | Grant-in-aid-creation of capital assets | Total |
|----------------------|---------------------|---|-------|
| | | | |
| | | | |

Details of grants position at the end of the year

- (i) Cash in Hand/Bank
- (ii) Unadjusted Advances
- (iii) Total

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- i. The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- ii. There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- iii. To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- iv. The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- v. The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- vi. The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants -in-aid.
- vii. It has been ensured that the physical and financial performance under (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- viii. The utilization of the fund resulted in outcomes given at Annexure



- II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)

ix. Details of various schemes executed by the agency through grants -in-aid received from the same Ministry or from other Ministries is enclosed at Annexure -II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:

Place:

Signature

Signature

Name.....

Name.....

Chief Finance Officer

Head of the Organization

(Head of the Finance)

(Strike out inapplicable terms)